



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany
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Minutes of the Ardingly Parish Council Meeting held on Tuesday, 3rd July 2018 at 7.30pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mr. M. Brixey (Chairman)	Mr. D. Stutchbury (DS)
Mrs. R. Chalk (RC)	Mr. J. Aloof (JA)
Mrs. F. Rocks (FR)	Mrs. P. Dennis (PD)
Mr. S. Noel (SN)	Mr. B. Strutton (BS)
Mr. R. Lawson (RL)	

In Attendance:

Mrs. S. Mamoany (Clerk)
 Mrs. H. Schofield (RFO)

Councillor Andrew MacNaughton

Comments from the public: No members of the public were present.

1318.	<p>Procedure Matters</p> <p>1318.1 Apologies were received from James Horsman.</p> <p>1318.2 No declarations of interest were made in respect to any agenda items.</p> <p>1318.3 The minutes of the Parish Council meeting held on the 5th June 2018 were resolved by the Council as a true and accurate record, signed by the Chairman. .</p>	
1319.	<p>Matters arising from the previous minutes not covered elsewhere on the agenda</p> <p>Parish Councillor Vacancy. MSDC confirmed that no request for a by-election was made and the Council are in a position to co-opt the vacancy. The Clerk will produce an advert with closing date for applications of the 20th August and the co-option will take place at the September Parish Council meeting.</p> <p>The Clerk has purchased the condolence books, table cloth and photo frame at the cost of £65.33 in relation to Operation London Bridge.</p> <p>The Silver Tea Party will be held on Saturday, 6th October.</p>	Clerk
1320.	<p>Finance</p> <p>1320.1 The schedule of payments for June 2018 totaling £14,964.79 were circulated by the RFO, the Council resolved the schedule.</p> <p>1320.2 The Finance Report was circulated by the RFO. The RFO will produce figures for the end of</p>	

	<p>the first quarter and circulate for information.</p> <p>1320.3 The signatories on the HSBC account were reviewed and the Council resolved for Mick Brixey, Derek Stutchbury, Jonathan Aloof and Rowena Chalk to be signatories on the account and any other named signatories on the account should be removed. The RFO will arrange for the necessary forms to be completed and sent to HSBC.</p>	RFO
1321.	<p>Clerks Report</p> <p>1321.1 The Clerk's report was received which had been circulated to all members prior to the meeting on updates and background information on agenda items.</p>	
1322.	<p>Environment & Traffic Committee</p> <p>1322.1 SN reported that Richard Speller (WSCC Highways) had come back with some costings in relation to possibilities for Phase 2, however further details were required, and the Clerk had gone back to Richard with some queries and is awaiting a response. The Council need to confirm the Phase 2 Traffic Calming scheme by September due to the deadlines with WSCC Highways meetings as advised by Richard Speller. However, SN noted he was concerned that a lot of members might be away on holiday and wanted to ensure enough people were present at the meeting to get a good view of the options.</p> <p>SN reported that he and the Clerk had put together the complaint to the Ombudsman which has been submitted.</p> <p>RC noted that Richard Speller had attended one morning of the South of England Show, which she felt had given RS an insight to the issues for the children crossing the roads in order the catch buses. Approximately 45 Secondary school children were noted crossing, however the Primary School had an inset day.</p> <p>Correspondence had been received by the Clerk in relation to an increase in HGV movements though the village and comments had been made to Councillors. The Clerk had contacted the Transport Manager of the haulage company concerned, who advised that they have strict codes in place for driver behavior. However, if residents did witness incidents of dangerous or inconsiderate driving, they should note the time, date, location and ideally registration number and the Clerk would report it to the contractor. It was noted by Councillor MacNaughton that with the amount of development in the area, HGV movements will not decrease; MSDC Planning do work with the developers on Traffic Management Plans and they are supposed to stick to preferred routes, but there is little else they can do.</p> <p>The Council noted that Haywards Heath Golf Club could be developed and the Council should consider if it was possible to make a claim on S106 funding for the Parish.</p> <p>It was noted that a red van has been parked in the tennis court parking area overnight. The Clerk was asked to check if it was insured and taxed.</p>	<p>Clerk/SN</p> <p>Clerk</p>
1323.	<p>Planning Committee</p> <p>1323.1 The minutes of the meeting held on the 5th June 2018 were circulated and noted.</p>	
1324.	<p>Recreation Ground Committee</p> <p>1324.1 The minutes of the meeting held on the 11th June 2018 were circulated and noted.</p> <p>1324.2 Progress report on pavilion refurbishment from Working Party. DS noted that the surveyor had been away for the whole of June and returned on the 1st July therefore no further progress had been made to the specification and working drawings.</p> <p>1324.3 Street Operative Position – Pat Killian has retired from his position and the Council noted that he will be missed in the village for his dedication to keeping it clean and tidy for 37 years. The Clerk reported she was working with MSDC in relation to the emptying of the Recreation Ground bins but currently they were unable to provide a service. The Clerk was requested to contact a cleaning contractor to arrange for the bins to be emptied this week. The Clerk had also approached the current grounds contractors to see if they could add the area of grass adjacent to the PC Notice board to their contract.</p> <p>1324.4 Recreation Ground Boundary tree works. Following the Recreation Ground meeting held on the 11th June the Clerk had been in communication with Affinity Sutton, WSCC and MSDC in relation to ownership of the southern boundary hedge and trees from the Public Toilets to the Playground. It appears that the boundary is the responsibility of the Parish Council from</p>	<p>Pavilion Working Party</p> <p>Clerk</p> <p>Clerk</p>

	<p>these investigations and therefore DS met with a local contractor to discuss the required works. A quotation was obtained for the sum of £2,600 the Council resolved to proceed with this work as residents had raised issues with some of the oak trees. This expenditure will come from general reserves.</p> <p>1324.5 Review costings of works to tennis court road. Following the Recreation Ground meeting, the Clerk had been asked to obtain a quotation for post and rail fencing along the west side of the roadway and is awaiting a price.</p> <p>It was noted by DS that the Cricket Club roller had been accidentally driven into the side of the garage causing significant damage to the building. The building has been made safe and secure by a contractor and the Clerk is in communication with the insurance companies and third party to get quotations for the repairs.</p> <p>It was noted that it appears someone is camping on the Recreation Ground adjacent to the zipwire. The Clerk was asked to make contact with the Police in relation to this incident.</p> <p>If a gate is installed at the entrance off Street Lane it was discussed if this could be practically locked during the evenings. RC was asked to speak to the school caretaker in relation to this.</p> <p>SN enquired if fundraising for the pavilion works could include sponsorship. This would be discussed further at the next Recreation Ground meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>RC</p> <p>Recreation Committee</p>
1325.	Emergency Planning Committee Nothing to report.	
1326.	Training, events and attendance at outside meetings 1326.1 North Cluster Meeting – 31 st July 2018 at 10am – DS/RL to attend 1326.2 MSDC Comms Meeting – 20 th September 2018 at 9.30am 1326.3 EPLG Meeting – 20 th September 2018 at 11pm – JA to attend SEAS Meeting – 5 th July 2018 – JA to attend MSALC Meeting – 12 th July 2018 at 7.30pm – BS to attend SSALC Chairman’s Networking Day – 12 th July 2018 – MB to attend	
1327.	Parish Council attendance at Ardingly Summer Fete – 9th September 2018 1327.1 The Council resolved that they would attend the Summer Fete as in previous years. FR/MB/SN/DS confirmed they would be around on the day to assist.	FR/MB/DS/ SN
1328.	Remembrance Beacon – 11th November 2018 1328.1 The Clerk confirmed that Iain Nicol (SEAS) had offered to support the event with use of the trade car park area and building of a beacon. The grant of £250 has been applied for by the Clerk. FR/DS/MB confirmed they would be available to organize the event. Signage was discussed for the commemoration of the Centenary marking the end of WW1 and FR offered to speak to Ardingly College to see if they could assist.	FR/DS/MB FR
1329.	Footpath Working Party 1329.1 JA suggested that a working party could be put together to clear a footpath. It was discussed and decided that WSCC Highways were responsible for the path and it had already been reported by the Clerk and was on the list of works to be completed.	
1330.	Consultations 1330.1 High Weald ANOB Management Plan – 2019-24 The Parish Council resolved to write in support of the Plan.	Clerk
1331.	Correspondence Email from a resident relating to Japanese Knotweed growing on private land and the risk of it contamination other areas. The Clerk is investigating this with MSDC and awaiting a response. It was discussed that DEFRA could be notified of the issue. Email in relation to the condition of the graveyard being overgrown. The Clerk has spoken with the Church Warden about the matter.	Clerk

	Letter from local builder introducing themselves offering services in relation to the pavilion refurbishment.	
1332.	Matters arising or for future inclusion on agenda PD advised she had registered the 4 residents with the Bluebird Bus Company.	
1333.	Future meeting dates No meeting held in August Planning Committee Meeting – 4 th September 2018 at 7.00pm Parish Council Meeting – 4 th September 2018 at 7.30pm	

MEETING CLOSED AT 8.36 PM