

ARDINGLY PARISH COUNCIL

Parish Clerk: Anne Rumble

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Office: Tuesdays 10 am - 12 noon in Hapstead Hall, Ardingly

Minutes of Ardingly Parish Council meeting held on Tuesday, 2 November 2010 in the Reading Room at Hapstead Hall from 7.30pm.

	<p>Present: Mr G Ruse (Chair) Mr K Monk Mrs R Chalk Mr M Brixey Mr D Walker Mrs F Rocks Mr W Meldrum. Mrs P Dennis Ms S Chapman</p>	
	<p>In attendance: Mrs A Rumble (Clerk), Mrs R Jarvis, RFO(part) No members of the public.</p>	
MINUTES		ACTION
130.	<p>Questions/comments from members of the public. There were none.</p>	
131	<p>To accept apologies for absence - Mrs McNulty, Mr D Hadden. Noted that a resignation letter had been received from Mrs McNulty. The Clerk will contact the Returning Officer at MSDC to advise them of the vacancy.</p>	Clerk
132	<p>Declarations of Interests - There were none.</p>	
133	<p>To confirm and sign the minutes of the meeting held on Tuesday, 5 October 2010. Chair called for approval of the minutes of the Council meeting held on 5 October 2010. With no alterations these were AGREED and the minutes were signed by the Chair as being a true record of that meeting.</p>	
134	<p>Matters arising from previous minutes 111.3 Direct Debit and Standing Order mandates requested. 115.2 Recreation Ground - Removal of banks arranged. Cricket Club requested to remove their possessions. 117 Village Voice – PDF obtained. 120. Youth activities - Request sent to Tennis Club. 128. Chairman’s Announcement – letter sent to Chair of Eco Council, St Peters. WSCC confirmed that salt bins will be refilled by the end of October. Car seats removed; Drains attended to and rectified.</p>	
135	<p>Financial matters 135.1 Any grant/donation requests – St Peter’s Church – deferred to December meeting. 135.2 Schedule of Payments - Schedule of payments distributed by the RFO. Proposed by Mr Monk, seconded by Mr Brixey and AGREED that payment be made. AGREED that Schedule of Payments be amended to include expenditure against budget and circulated with agenda prior to the meeting. 135.3 Election Costs 2011 – Councillors acknowledged the recharging structure for 2011 Town & Parish Council Elections and estimated recharging costs.</p>	Clerk/RFO
136	<p>Hapstead Hall Terms of Reference – Hapstead Hall Management Committee & Hapstead Hall Trustees. Draft documents circulated to councillors prior to the meeting. It was unanimously AGREED that the Parish Council adopt Terms of Reference, with amendments, for the above committees. RESOLVED and AGREED to accept an estimate of £100 submitted by Mr Jones for additional external lighting, which was considerably cheaper than quotation received from Mr Bates of c. £750.</p>	
137	<p>Village Plan 137.1 To consider adoption of the Village Plan 2010. Previously circulated draft document discussed. It was unanimously AGREED to endorse and formally ADOPT the Village Plan. Once published, document available to view on village website, at Tuesday morning surgeries and to purchase. AGREED to set up a Village Plan Monitoring Committee to programme and monitor the implementation of Village Plan actions, reporting quarterly to Parish Council.</p>	SC

	<p>Members: - Mr Walker and Ms Chapman, plus four co-opted residents. AGREED that the Parish Council adopt Terms of Reference, without amendment for the Committee. AGREED to set up a Road Safety and Traffic Sub-Committee consisting of Mr Walker, Mrs Chalk, Mrs Rocks, Ms Chapman and co-opted residents.</p> <p>A special thank you was given to Ms Chapman for her hard work, dedication and contribution to the project and to members of the Village Plan Steering Group.</p>	DW,SC DW, SC
138	<p>Recreation Ground 138.1 Pavilion Refurbishment Working Party – Mr Brixey reported that a grant had been identified to fund a Feasibility Study and an application will be submitted. Consultation to be undertaken with local organisations/clubs on future usage.</p>	MB
139	<p>Environmental Issues Fingerposts – Reported that the contractor had not been instructed to commence restoration of the fingerposts as discussions were underway with Balcombe Parish Council whose contractor had started work on a fingerpost in Paddockhurst Lane, which was within Ardingly village boundaries, mistaking it for theirs. Ms Chapman reported on Public Liability Insurance for the contractor following further contact with the Council's insurers. As reported in the summer, the Clerk repeated the advice obtained from the insurers and SALC and that the additional grant obtained from WSCC was to fund 50% of this expenditure.</p>	WM, SC
140	<p>Village Voice Mr Meldrum circulated an example of the publication produced by Design 2 Print and briefed the meeting on expenditure and timescales for editorials. AGREED to widen the distribution of the newsletter and Design 2 Print to publish the document for the next edition (Minutes 6.7.10 Item 65). The Chair thanked Mr Meldrum, Merle Atkins-Phang and Jan on progressing this matter.</p>	WM
141	<p>To consider planning matters <u>MSDC</u> 141.1 Decisions AR/10/02359/FUL- 27 College Road, Single storey and first floor extension. Amended drawings received 23.9.2010 showing revised height of house and first floor extension - GRANTED. AR/10/02479/EOT – Knowles Farmhouse, Street Lane To extend the time limit for implementation of 07/02256/FUL – Demolition of existing dilapidated greenhouse and erection of two bay garage and store – GRANTED. 141.2 Applications AR/10/03023/FUL - Ardingly College, College Road, Proposed new Prep School and Sixth Form Boarding Houses across two phases. Proposed new Grounds Maintenance Building Proposed new Arrival and Drop off Point including demolition of Snow Building. Recommend approval. AR/10/03135/FUL & AR/10/03234/CON – Oak Cottages, Street Lane Demolition of existing building and the erection of two 3 bed roomed houses – to be considered. WSCC/070/10/AR – Hanson, Ardingly Rail Depot. Noted that planning application deferred until County Planning Committee on 30 Nov 2010. Ms Chapman updated Councillors on progress. Draft document circulated to councillors prior to the meeting. It was unanimously AGREED that the Parish Council adopt Terms of Reference, with amendments, for the Planning Committee.</p>	Planning Committee
142	<p>Village Guide – Mrs Dennis reported that a meeting is to be arranged.</p>	PD
143	<p>Youth Activities Mrs Rocks reported on the success of the opening of the multicourts during October half term and wished to thank volunteers for their support and contribution to the event. Court opening proposed to be repeated in future holidays.</p>	
144	<p>Sports and Social Club To avoid a clash of dates for next year's Village Fete and the SEAS Spring Show, Mrs Chalk will consult with the Club on an alternative date.</p>	RC

145.	Parish Council Website AGREED that Mr Meldrum would replace Mrs McNulty on Website Working Party. Mr Meldrum circulated a design to councillors (www.ardingly.org .) and updated them on progress. AGREED that Mr Meldrum will be reimbursed for his expenses on submission of receipts (Value £38).	
146	Reports from representatives on outside bodies Mrs Dennis, along with Mr Hadden confirmed their attendance at the Action in Rural Sussex AGM.	
147	Reports from committees Emergency Planning Committee – Winter Service Update received from Mrs Dennis.	
148	Correspondence <ul style="list-style-type: none"> • Response from Sussex Police on the legality of using cones on a public highway. The Clerk to write to the Public House concerned. • Comprehensive Spending Review – update from WSCC (October 2010) received. 	Clerk
127	Training There was nothing to report.	
128	Chairman’s announcements <ul style="list-style-type: none"> • Arrangements progressing for the Christmas event to be held on the 10 December. • Contact to be made with Tennis Court Specialists, Proline, with regard to remedial work. • Response submitted to MSDC’s Draft Parking Strategy Consultation.(SC confirmed response had been sent on behalf of PC following circulation of report to all members). • Councillors advised to circulate and respond to the WSCC questionnaire to improve broadband in the community. 	RC MB, RC All
129	Future meeting dates Playground Project Working Party – to be confirmed Emergency Planning Committee – 14 October 2010 Ardingly Parish Council – 7 December 2010 Ardingly Parish Council – January 2011 to be confirmed Recreation Ground Committee – February 2011 Environment Committee – 13 April 2011 Finance Committee – 25 November 2010	

CONFIRMED MINUTES

SIGNED DATED