

ARDINGLY PARISH COUNCIL

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Minutes of Ardingly Parish Council meeting held on Tuesday, 3 April 2012 in the Reading Room at Hapstead Hall.

Mrs Mandy Thomas-Atkin, Chairman of Mid Sussex District Council will be attending as part of her tour of Parish Council meetings.

MINUTES

Present:	Mr G Ruse (Chair) Mr M Brixey Mrs R Chalk Mrs P Dennis Mr T Clement	Mr K Monk (Vice-Chair) Mr N Moorey Mrs F Rocks Mr D Walker In Attendance: Mrs A Rumble (Clerk) & Mrs R Jarvis 5 Members of the Public
238.	<p>Questions/comments from members of the public. The Chair welcomed Mrs Thomas-Atkin to the meeting, along with members of the public. <i>The meeting closed.</i> Mrs Kortniotis and Mrs Frohmader addressed the meeting on their suggestion to hold a Fun Day on the 20 May 2012 in the recreation ground to mark the Queen's Jubilee. Councillors welcomed the proposal and gave their support to the event.</p> <p>Claire Knight reported that a letter circulated by MSDC stating that an appeal had been lodged by the developers of Butchers Field (BF) was confusing. She stated that the Applicant has submitted an appeal against an informal hearing for a public enquiry and if successful substantial funds will be required to formulate a response. She confirmed that a newsletter has been issued by the BF Action Group outlining the next steps in the process.</p> <p>Sheila Riley confirmed that advice is available from the MSDC website on responding to an appeal but no information is displayed on the parish website. The Clerk confirmed that the Parish Council (PC) received notification of the appeal only yesterday (2 April). Sheila asked what the Council's response would be and how the appeal sat under the National Planning Policy Framework (NPPF)?</p> <p>Hilary Smith addressed the PC on her and neighbours concern as to the increase in lorry movements along College Road. In 2005, the outcome from the West Sussex Highways review demonstrated that the preferred lorry route was via College Road and asked if this was still the situation? <i>The meeting opened</i></p>	
239.	<p>To accept apologies for absence Sarah Chapman, Will Meldrum</p>	
240.	<p>Declaration of Interests There were none.</p>	
241.	<p>To confirm and sign the minutes of the meeting held on Tuesday, 6 March 2012. The Chair called for approval of the minutes of the Council meeting held on the 6 March 2012. With no alterations these were AGREED and the minutes signed.</p>	
242.	<p>Matters arising from previous minutes There were no matters arising.</p>	
243.	<p>Financial matters 243.1 Any grant/donation – none 243.2 Schedule of Payments - Schedule of payments circulated prior to the meeting and AGREED that payment be made. 243.3 Training Expenditure - SALC Chairmanship Course & Interactive Housing Workshop Sessions – AGREED. 243.4 WSCC Pension Fund FRS 17 and IAS 19 Reports 2011/12 – Annual Employers</p>	

	Update Pension fund – AGREED that as a statement had been received for 2010, a copy will not be required for 2012.	
244.	<p>Neighbourhood Plan Councillors considered the recommendation requesting that in order to prevent delay, the NPSG be empowered to authorise expenditure up to a total of £14k without further reference to the PC.</p> <p>A lively debate ensued with Mr Brixey and Mr Monk expressing concern over the content and management of the tender document for a Landscape Review and Assessment, which has now been sent to five consultants. Mr Brixey stated that there is a lot of information already available and possibly the PC should have consulted the body responsible for the High Weald AONB before consultants were appointed to gain a better understanding of what protection was already in place and if it will alter with the new Bill. A question he had asked the High Weald AONB Unit who confirmed that the NP cannot alter the level of protection afforded to AONB or that Plans should grade different areas, as all of the AONB is designated and therefore shares the same status.</p> <p>Mr Clement confirmed that the PC has agreed that it is vital for a Landscape Assessment to be undertaken and within the agreed timeframe. He stated that the cost for a Landscape Assessment may be more than expected. A figure of £5,500 plus expenses has been quoted which would result in a shortfall agreed by the PC. Mrs Chalk commented that the PC must obtain value for money and must be seen to be transparent to which Mr Clement stated that the PC is under no obligation to accept the lowest or indeed any tender.</p> <p>The Council returned to the NPSG application, with the Clerk informing the meeting that the Steering Group does not have budgetary powers and acts in an advisory capacity. In addition, the Clerk suggested that the PC may wish to consider providing Terms of Reference for the Group, i.e. objectives, purpose and structure of the Committee and to provide a documented basis for making future decisions.</p> <p>Attention then turned to carrying out a Housing Needs Survey which was last undertaken in 2005. The reasons for carrying out a survey were discussed, the cost of which was estimated at about £3k.</p> <p>The Council considered the five statements outlined in Mr Hadden’s note and the Recommendation from the NPSG.</p> <p>The Chair stated that a vote would be taken by Councillors on the five individual statements;</p> <ol style="list-style-type: none"> 1. Agree control of Front Runner Funding as per Mr Hadden’s note dated the 27 March 9 Councillors voted by show of hands; Out of 9 Councillors voting, 0 were in favour, 9 against. The Parish Council voted AGAINST the NPSG having control of Front Runner Funding. The Clerk recorded the result. 2. Agree to carry out a Housing Needs Survey to be undertaken by AiRS 9 Councillors voted by show of hands; Out of 9 Councillors voting, 9 were in favour, 0 against. The Parish Council voted FOR undertaking a Housing Needs Survey by AiRS. The Clerk recorded the result. 3. Agree to strategy group sending scoping report on sustainability appraisal to MSDC and consultees. 9 Councillors voted by show of hands; Out of 9 Councillors voting, 9 were in favour, 0 against. The Parish Council voted FOR the NPSG to prepare a scoping report on sustainability appraisal on the proviso that ALL Councillors review the report prior to 	

	<p>submission. The Clerk recorded the result.</p> <p>4. Agree that the Chair of the Planning Committee write a response on the Butchers Field appeal stating the PC's position and giving the present position with the NP.</p> <p>9 Councillors voted by show of hands; Out of 9 Councillors voting, 9 were in favour, 0 against. The PC voted FOR the Chair of the Planning Committee to write a response stating that the PC's position remains unchanged and also giving the present position with the NP. The Clerk recorded the result.</p> <p>5. Should the Parish Council take a view on whether Gowers Pit is 'available?'</p> <p>9 Councillors voted by show of hands; Out of 9 Councillors voting, 0 were in favour, 9 against. The Parish Council voted AGAINST the view that Gowers Pit is available as a site for development.</p> <p>The Chair stated that a vote would be taken by Councillors on the recommendation to increase the Landscape Assessment consultant fee, currently agreed at up to £5k, to £7k. 9 Councillors voted by show of hands; Out of 9 Councillors voting, 7 were in favour, 2 against. The PC voted FOR an increase in the sum agreed up to £7k (to be taken from Front Runner Funding) for a Landscape Assessment.</p> <p>The Chair reported that a sustainability appraisal draft is being prepared and a paper will be circulated shortly.</p>	
245.	<p>Hapstead Hall - As Custodian Trustees of Hapstead Hall, the PC RESOLVED and AGREED to the installation of secondary double glazing up to a sum of £5,500 to be taken from the Hapstead Hall Management Committee Reserves.</p>	
246.	<p>Recreation Ground</p> <p>There was nothing to report.</p>	
247.	<p>To consider planning matters</p> <p><u>MSDC</u></p> <p>247.1 Decisions</p> <p>AR/12/00093/FUL - Wakehurst Place, Selsfield Road - GRANTED.</p> <p>AR/12/00135/FUL - The Manse, Street Lane - GRANTED</p> <p>AR/12/00495/FUL - Bawtry, Selsfield Road - GRANTED.</p> <p>AR/12/00344/FUL – Hill House Farm, Ardingly Road - GRANTED</p> <p>247.2 Applications</p> <p>AR/12/00794/FUL 7 The Close</p> <p>Construction of two storey side extension and single storey rear extensions front windows and porch size increased – Recommend Approval.</p> <p>*AR/12/00873/FUL 7 The Close</p> <p>Construction of loft conversion with the inclusion of 2 no rear dormer windows</p> <p>*AR/12/00874/FUL Courtyard House, Paddockhurst Lane</p> <p>New orangery to rear of house to provide new kitchen/dining area and alteration of existing office/storage outbuilding to provide additional and improved ancillary space.</p> <p>*Planning Committee to consider and report back to Council.</p> <p>APP/D3830/A/12/2172335/NWF Land known as Butchers Field.</p> <p>See Item 244 – The Chair of the Planning Committee to write a response stating the Parish Council's position remains unchanged.</p> <p>RCS 6598(1) Network Rail – Railway Communications System – It was reported that Network Rail are implementing a new system of their nationwide Railway Communication System and to cover a gap in coverage wish to erect an additional mast to the north of Haywards Heath, near Copyhold Lane. The siting of mast falls under their Permitted Development Rights – was noted.</p>	
248.	<p>Village Plan - To approve the revised Action Plan Schedule. Mr Walker apologised for the delay and a revised Schedule will be circulated for approval at the next meeting.</p>	
249.	<p>Traffic Committee</p> <p>To receive a progress report on a pedestrian crossing on the B2028 at Hett Close. Mr</p>	

	Walker reported that as a result of Beverley Rosling's campaign, a school crossing patrol vacancy has been advertised as an interim measure. Mrs Chalk doubted that the school crossing patrol will support secondary school children, as it is generally believed that they can cross the road safely on their own. It was RESOLVED and AGREED to write to the CLC indicating the PC's support for a permanent pedestrian crossing. A letter of gratitude will be sent to Beverley.	DW/Clerk
250.	Youth Activities There was nothing to report.	
251.	Jubilee Celebrations - Mr Monk updated Councillors on arrangements for the Tea Party to be held on the 4 June.	
252.	Reports from representatives on outside bodies Mr Monk confirmed his attendance at the South of England Agricultural Society pre-traffic committee meeting for this year's show. Mr Ruse reported that representatives from SALC will be meeting with the Chief Constable and have asked for any questions on strategic or difficult issues that have not been resolved locally to be notified to them to raise during discussions.	
253.	Reports from committees - The Chair thanked everyone for their commitment and involvement in preparing the Neighbourhood Plan.	
254.	Correspondence 254.1 To note changes to local bus service - WSCC announced that funding is to be withdrawn for the No. 81 bus service with effect from 14 April 2012. Councillors expressed their disappointment and the setting up a community transport scheme considered. Further research is required. 254.2 Contact Details Access Rangers from WSCC - Public Rights of Way Service (letter 23.3.12) was received.	
255.	Chairman's announcements Items for information - Request from the History Society for copies of unconfirmed minutes of the NPSG declined. The Chair thanked Mrs Thomas-Atkin for attending the meeting. Mrs Chalk wished to revert to the question raised earlier by Sheila Riley regarding the Council's response to BF appeal and how this sat under the NPPF. Mrs Rocks stated that the nearer the completion the NP is, the more influence it will have with the Planning Inspectorate.	Clerk
256.	Future meeting dates Pavilion Refurbishment Working Party – to be advised Emergency Planning Committee – to be advised Annual Parish Meeting – 1 May 2012 Ardingly General Meeting – 8 May 2012 Ardingly Parish Council – 12 June 2012 Recreation Ground Committee – 16 May 2012 Environment Committee – 11 April 2012 Finance Committee – April 2012 Traffic Committee – 16 April 2012 Communications Committee – to be advised Village Plan Monitoring Committee – to be advised Neighbourhood Plan Steering Committee – 23 April 2012	

CONFIRMED MINUTES

SIGNED DATED