

# ARDINGLY PARISH COUNCIL

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 Office: Tuesdays 10 am - 12 noon in Hapstead Hall, Ardingly

Minutes of Ardingly Parish Council meeting held on Tuesday, 5 July 2011 in the Reading Room at Hapstead Hall. Prior to the meeting a short presentation from Traffic Committee was held.

## MINUTES

Present:	Mr G Ruse (Chair) Mr T Clement Mrs R Chalk Ms S Chapman Mrs P Dennis	Mr D Hadden Mr K Monk Mr W Meldrum Mr D Walker 52 Members of Public	In attendance: Mrs A Rumble (Clerk) Mrs R Jarvis (Responsible Finance Officer) Mr G Marsh, District Councillor
<b>53.</b>	<p><b>Questions/comments from members of the public.</b>  <i>Ms Chapman declared an interest and joined members of the public.</i>                      51 residents were in attendance and Mr Hill who wished to address the Parish Council in respect of Butchers Field. The Chair invited Mr Hill to speak. Mr Hill gave details of his background and experience, as well as his association with Mr Ivan Yeatman, landowner of Butchers Field. Mr Hill stated that Mr Yeatman had received a letter from the Parish Council in support of development at Standgrove Field, but that they would not support an application at Butchers Field and asked why? On behalf of the Parish Council, Mr Hadden confirmed that the matter had been discussed at the last Parish Council meeting following contact made by Mr Yeatman with the Chair, Mr Ruse and Councillor Monk. Mr Hadden then proceeded to read the extract from the minutes. He stated that in 2008, after widespread consultation on the MSDC Rural Issues Background Paper (RIBP), which included a public meeting with residents, the Parish Council had advised MSDC that it would accept a modest increase in the village development 'envelope' within the terms of the RIBP to meet local needs in the period up to 2026. MSDC Planning Department considered that only two sites; Butchers Field and Standgrove Field were available for such a development within the strategic timeframe and that it was felt that, both within the Council and the wider village community, there would be a preference for development on Standgrove Field, provided the development met local needs and the criteria. Following a meeting with MSDC Planning Department in 2010, a number of grounds for objection to a development on Butchers Field had been identified and advised to MSDC.</p> <p>Residents voiced their concerns about the effect of a development at Butchers Field on the community in terms of access, increase in traffic, its visual impact and the need to preserve the character of Street Lane.</p> <p>Mr Hadden reported that the Parish Council will consider producing a Village Design Statement following public consultation with residents in the autumn.</p> <p>Mr Gary Marsh was invited to address the meeting. He stated that Mid Sussex District Council's Better Environment Advisory Group at its meeting in June, have agreed to proceed with drafting a new District Plan for public consultation, which will be based on a housing figure of 530 new homes per annum, this is a third lower than the 855 homes per annum stipulated in the South East Plan. This will be replaced once the Localism Act is passed and District Plan approved. He believed that this will protect the character of communities, provide affordable homes and improve local infrastructure.</p> <p>A member of the public asked Mr Marsh, if he could guarantee that affordable housing would go to local people? Mr Marsh replied that unfortunately no, only housing developed on a rural exception site can provide affordable housing for local people and remain so in</p>		

	<p>perpetuity.</p> <p>Sue Karle asked a question with regard to the application for the addition of a footpath running south through Standgrove Field and why the Parish Council had not supported it? (Application No. DMMO 4-09). Mr Ruse explained that the Parish Council had followed the process and responded.</p> <p>In conclusion, the Chair thanked Mr Marsh, Mr Hill and members of the public for participating and confirmed that the Parish Council, in consultation with the community, will give full consideration to any proposals submitted. <i>The meeting opened.</i></p>	
54.	<p><b>To accept apologies for absence</b> Mr M Brixey and Mrs F Rocks.</p>	
55.	<p><b>Declaration of Interests</b> Ms S Chapman declared an interest in item 53 &amp; 67 Planning Application and Mr G Ruse declared an interest in item 73.1 Correspondence.</p>	
56.	<p><b>To confirm and sign the minutes of the meeting held on Tuesday, 7 June 2011</b> The Chair called for approval of the minutes of the Council meeting held on the 7 June 2011. With one alteration these were AGREED and the minutes were signed by the Chair as being a true record of the meeting.</p>	
57.	<p><b>Matters arising from previous minutes</b> There were none.</p>	
58.	<p><b>Financial matters</b> 58.1 Any grant/donation requests – there were none. 58.2 Schedule of Payments - Schedule of payments circulated prior to the meeting. Proposed by Mr Meldrum, seconded by Mrs Chalk and AGREED that payment be made. 58.3 Ill Health Insurance - Deferred. 58.4 Ordnance Survey Maps – Councillors AGREED to pay an additional sum of £30 to purchase a set of maps of the village - total cost of £100 (Minutes 10.5.11 – Item 21.1).</p>	
59.	<p><b>Standing Orders</b> Section 22b amendment to the Standing Orders (Variation, revocation and suspension of standing orders) was adopted. It was noted that Mandatory Standing Orders are displayed in bold.</p>	
60.	<p><b>Risk Assessments</b> Ms Chapman to prepare and circulate a draft Health &amp; Safety Policy. Risk assessments referred to Environment and Recreation Ground Committees. Mr Hadden to prepare risk assessment for Hapstead Hall.</p>	SC/MB/DH
61.	<p><b>Hapstead Hall</b> Update received on preparations for the Christmas Fair.</p>	
62.	<p><b>Recreation Ground</b> 62.1 Pavilion Refurbishment Working Party – Mr Monk reported that he is anticipating a response from SEAS with regard to timescales. 62.2 Update on Insurance – Clerk advised Councillors of the two insurance claim settlements which had been paid following the winter damage and break-in at the pavilion. A request for additional information had been received from insurers in respect of electricity usage and loss of rental to reconcile the third claim. 62.3 Section 106 update – Mr Hadden reported on an issue highlighted in the original design which had been resolved with Mackleys and updated councillors on progress. The spoil from the works had resulted in a potential use as a play area for young people and councillors considered that it was important to retain this feature. It was AGREED to defer this matter to the Recreation Ground Committee for landscaping of the spoil heap. 62.4 Multicourt use – Financial year 2010/2011, information expected. An invitation from the Tennis Club to address the Parish Council at their next meeting was accepted. Councillors considered a request from the Bluebell Montessori Pre-School to use the Social Room on a temporary basis following the proposed sale of the Congregational Church and Church Hall. Councillors considered the proposals and although wishing to</p>	<p>Rec. Grd</p> <p>Clerk</p>

	assist the Pre-School in finding temporary accommodation, were concerned that the facilities may not meet the required Standards for childcare facilities. As a result an assessment of the facilities from the relevant body will be requested from the Pre-School.	<b>Clerk</b>
<b>63.</b>	<p><b>Village Plan</b></p> <p>63.1 A progress report and timetable was received from the Chair of the Village Plan Monitoring Committee.</p> <p>63.2 Village Design Statement – please click on link below to view Turners Hill Village Design Statement as an example – see item 67. Mr Hadden outlined the timetable for preparation of a Village Design Statement for the parish and it was RESOLVED to commence work with a view to adoption in 12 months time.  <a href="http://www.midsussex.gov.uk/Nimoi/sites/msdcpublic/resources/turnershillvds.pdf">http://www.midsussex.gov.uk/Nimoi/sites/msdcpublic/resources/turnershillvds.pdf</a></p> <p>63.3 Bus Route 81 – Mr Frances Maude MP had been fully supportive of the need for residents to have access to public transport during a recent visit to the village.</p>	<b>DH/SC</b>
<b>64.</b>	<p><b>Fingerposts</b></p> <p>An update was received from Ms Chapman.</p>	
<b>65.</b>	<p><b>Traffic Committee</b></p> <p>Mr Walker reported that he and Ms Chapman will meet with WSCC Highways Department to discuss proposals and agree in principle the strategy and their involvement, together with timescales and costs. Additional matters included; letters of interest received from three potential tenderers, Hamilton-Baillie Associates, TMS Consultancy and The Project Centre and an update on additional financial support received. The scheme received the full support of Councillors.</p>	
<b>66.</b>	<p><b>Communications Committee</b></p> <p>An update was received from Mr Meldrum on progress with the website and confirmed deadline for articles as the 15 August 2011 for the newsletter.</p>	
<b>67.</b>	<p><b>To consider planning matters</b></p> <p><u>MSDC</u></p> <p><b>67.1 Decisions</b></p> <p>AR/11/00992/FUL – Ardingly College, College Road  Change of use from squash courts to ground man’s workshop and welfare facilities. New access doors and hard standing – GRANTED.</p> <p>AR/11/01140/LBC – Ardingly College, College Road  Rearrangement of partition walls to create temporary classrooms – GRANTED LISTED BUILDING CONSENT.</p> <p>AR/11/01047/FUL – Little Deerswood, High Street  Erection of a 1 bay timber framed garage – GRANTED.</p> <p>AR/11/00883/LBC – Ardingly College, College Rd.,  Division of room and erection of new stud walls - GRANTED LISTED BUILDING CONSENT.</p> <p>AR/11/00736/FUL – Ardingly College, College Rd.,  Proposed sixth form boarding house – GRANTED.</p> <p>AR/11/00878/LBC – Ardingly College, College Rd.,  Rearrangement of internal partitions to create two no. new classrooms and new office and reception rooms - GRANTED.</p> <p><b>67.2 Applications</b></p> <p>AR/11/01630/FUL - 20 Oaklands  Proposed two story extension to the side of existing semi detached dwelling. To include a new study and utility at ground level and two new bedrooms at first floor with two new dormer windows to the rear elevation. A single story flat roof extension to rear to enlarge existing kitchen.  RECOMMEND APPROVAL.</p> <p>AR/11/01339/FUL – Millennium Sead Bank  Installation of 588 solar PV modules onto several roofs of the building.  RECOMMEND APPROVAL.</p> <p>AR/11/01738/FUL – Ardingly College, College Rd.,</p>	

	<p>The proposals are to re-model the ground slopes of a small part of the College Campus where slope instability is threatening nearby existing properties. The proposed works will include a gabion structure and new landscaping - RECOMMEND APPROVAL. AR/11/01781/FUL – Ardingly College, College Rd., Installation of a Portakabin Titan building to be used as study accommodation for a period of 18 months – RECOMMEND APPROVAL. AR/11/01781/EOT – 12 Munnion Road Extension of time application for extension to existing house. Front bay, ground, porch and first floor extension – RECOMMEND APPROVAL.</p> <p>Mr Monk, addressed the meeting and stated that he had resigned as Chair to the Planning Committee. Councillors wished to convey to Mr Monk, their appreciation for all his hard work and support to the Committee. Proposed by Ms Chapman, seconded by Mrs Chalk and AGREED Mr Hadden be elected as Chair of the Planning Committee. AGREED that a Village Design Statement draft be prepared and timescales established.</p>	DH
68.	<p><b>Youth Activities</b> Ms Chapman reported that AiRS may be able to assist in resolving employment issues and management of a Youth Worker by the four parishes. It was recommended that consideration be given to re-establishing a Youth Club Management Committee for guidance and support. Mrs Chalk will support Ms Chapman and Mrs Rocks with this issue and involvement sought from local residents.</p>	FR/SC/RC
69.	<p><b>Sports and Social Club</b> Nothing to report.</p>	
70.	<p><b>Councillor Training</b> The date of the 15 October 2011 was proposed and the Clerk will contact SALC to organise.</p>	Clerk
71.	<p><b>Reports from representatives on outside bodies</b> Mid Sussex Sustainability Partnership - Invitation to "Nurturing Nature in Mid Sussex" – 15 July – Ms Chapman confirmed her attendance. Mrs Dennis will report back to the Chair of the Emergency Planning Committee following her attendance at the recent meeting of the Emergency Planning Liaison Group.</p>	
72.	<p><b>Reports from committees</b> There were none.</p>	
73.	<p><b>Correspondence</b> 73.1 Email from resident dated 27.6.11 – It was AGREED that the Chair speak with the Landlord of the pub to address the matter.</p>	Chair
74.	<p><b>Chairman's announcements</b> <b>Items for information</b> A letter of support will be sent to the Ardingly Post Master. Ms Chapman will circulate a draft response to councillors on the Local Development Framework Consultation. Deadline 8 July 2011.</p>	SC
75.	<p><b>Future meeting dates</b> Pavilion Refurbishment Working Party – to be advised Emergency Planning Committee – to be advised Ardingly Parish Council – 6 September 2011 Ardingly Parish Council – 4 October 2011 Recreation Ground Committee – September 2011 Environment Committee – 12 October 2011 Finance Committee – November 2011 Traffic Committee – to be advised Communications Committee – to be advised Village Plan Monitoring Committee – to be advised</p>	

CONFIRMED MINUTES

SIGNED ..... DATED .....