

ARDINGLY PARISH COUNCIL

Parish Clerk: Anne Rumble

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Office: Tuesdays 10 am - 12 noon in Hapstead Hall, Ardingly

Minutes of Ardingly Parish Council meeting held on Tuesday, 5 October 2010 in the Reading Room at Hapstead Hall from 7.30pm.

	Present: Mr G Ruse (Chair) Mrs R Chalk (part) Mr D Hadden Ms S Chapman In attendance: Mrs A Rumble (Clerk), Mrs R Jarvis, RFO(part) 9 members of the public.	Mr K Monk Mr M Brixey Mrs F Rocks Mrs P Dennis
MINUTES		ACTION
	<i>The meeting opened</i> Meeting opened by the Chair who welcomed members of the public. Chair agreed to take item 118.2 – Planning Applications at the beginning of the meeting. Approved by Councillors. <i>The meeting closed.</i>	
106.	Questions/comments from members of the public. Residents attended meeting relating to Hanson’s planning application - WSCC/070/10/AR. Members of the public affected by the Planning Application were invited by the Chair to address the Parish Council. They repeated their concerns about the effect of this development on the community, particularly in terms of its increase on traffic and visual impact. Other matters raised were the importance of a Village Design Statement and communication with the village. It was reported that one of the main aims of the Parish Council (highlighted in the Village Plan) was to develop a community website, which was already underway and would provide an alternative to the quarterly newsletter. <i>The meeting opened.</i> AGREED that the Planning Committee would meet and prepare a response to the Committee Report, prior to the meeting on the 2 November 2010. The Chair thanked members of the public for attending the meeting.	Planning Committee
107	To accept apologies for absence - Mrs McNulty, Mr D Walker, and Mr W Meldrum.	
108	Declarations of Interests - There were none.	
109	To confirm and sign the minutes of the meeting held on Tuesday, 7 September 2010. Chair called for approval of the minutes of the Council meeting held on 7 September 2010. With no alterations these were AGREED and the minutes were signed by the Chair as being a true record of that meeting.	
110	Matters arising from previous minutes 86.1 Any grant/donation requests – Copy of the Annual Accounts from St Peter’s Church received. 86.5 Christmas Tree order – an update was received. 89.3 Replacement of gates – Beacon Fencing instructed to undertake the replacement gates in recreation ground and completed satisfactorily. 102.4 Correspondence received from editor of VV - The Learning Shop (Learning in the community) – further information has been received. 104 Chairman’s announcements – letter sent to the Minister of the Congregational Church. Item 92.2 – Chair reported that he was mistaken when he stated that he had been approached by the owner of Butchers Shaw, he was referring to Butchers Field.	
111	Financial matters 111.1 Any grant/donation requests – St Peter’s Church – request to increase the grant. The meeting was provided with a verbal report from Mr Hadden and further enquiries were being made. 111.2 Schedule of Payments - Schedule of payments distributed by the RFO. Proposed by Mr Hadden, seconded by Mr Monk and AGREED that payment be made. 111.3 Direct Debits and Standing Orders – AGREED that payments of utility and cleaning bills be paid by Direct Debit/Standing Orders for public toilets and pavilion. 111.3 New computer hardware/software for RFO – Mr Hadden confirmed that a PC	Clerk/RFO

	and relevant software purchased by the RFO for £478.98.	
112	<p>Terms of Reference (Drafts attached) To be recommended to the Parish Council for adoption by individual Committees; 112.1 Recreation Ground Committee 112.2 Environment Committee 112.3 Emergency Planning Committee Draft documents circulated to councillors prior to the meeting. It was unanimously AGREED that the Parish Council adopt Terms of Reference, with amendments, for the above committees.</p>	
113	<p>Hapstead Hall 113.1 Update on widening of path and steps, Hapstead Hall (2009/10 Environmental Initiatives) – update received from Ms Chapman.</p>	
114.	<p>Village Plan Ardingly Village Plan 2010 - Draft Document attached. Previously circulated draft document discussed. RESOLVED that Councillors will consider formal adoption of the Village Plan at November Parish Council.</p>	
115	<p>Recreation Ground 115.1 Activity Wall – Mr Brixey reported project now complete including activity wall. Final meeting of the Working Party to be held. 115.2 Recreation Ground Committee meeting 13.9.10 Minutes of meeting previously circulated and received. A meeting of the Pavilion Project Working Party will be held in October/November 2010. Proposals for a youth group were circulated. RESOLVED and AGREED that the Outreach Team will have use of Social Room on Thursday evenings from November to March free of charge, storage to be made available. Request will be made to the Cricket Club to remove their possessions. Review of this arrangement to be undertaken in December. Suggested that some of the money set aside for a youth worker, could be used to cover extra expenditure. Mr Brixey advised MSDC had requested the Parish Council to arrange for hazard lines or installation of bollards at the bring site in the recreation ground. This is to bring it in line with MSDC sites. RESOLVED and AGREED that this request could not be supported financially, therefore Clerk to make arrangements for removal of the banks.</p>	<p>MB Clerk Clerk Clerk</p>
116	<p>Environmental Issues 116.1 Environment Committee meeting 29.9.10 - verbal report received from Ms Chapman. 116.2 Fingerposts – Council AGREED to ACCEPT the quote, with amendments, from Mr Clive-Spence who was local and reasonable - c. £500. (50% of the costs to be covered by WSCC grant.) Proposed by Mr Hadden, seconded by Mr Ruse that the Clerk instruct contractor to commence refurbishment of fingerposts.</p>	<p>Clerk</p>
117	<p>Village Voice 117.1 Parish Council Sub-Committee – Communication. Reported that meeting of the Sub-Committee arranged for Friday, 8 October 2010. 117.2 Budget – Request made to the Clerk to obtain a PDF copy of the Village Voice for Sub-Committee to pass to printers as part of the expenditure review. Following a request from Editor, confirmed that only Council employees were entitled to a Home Office Allowance. Parish Council to consider a separate budget for the Communication Sub-Committee.</p>	<p>Finance Committee</p>
118	<p>To consider planning matters MSDC 118.1 Decisions AR/10/02224/FUL – Little Deerswood, High Street Erection of a 2 bay timber framed garage - GRANTED 118.2 Applications AR/10/02883/FUL 3 Railway Cottages, Lindfield Road Erection of a single storey extension – Recommend approval. AR/10/01390/FUL – 27 College Road - WITHDRAWN WSCC/070/10/AR – Hanson, Ardingly Rail Depot. (See above). Noted that the</p>	

	County Planning Committee meeting had been postponed to 2 November 2010.	
119	Village Guide – Mrs Dennis reported that further assessment of the guide was needed owing to duplication of data shown in the village newsletter.	PD
120	Youth Activities Councillors provided with a verbal update on this initiative and fully supported the opening of the multicourts during school half term. Tennis Club to be asked to take down tennis nets.	Clerk
121	Sports and Social Club Mrs Chalk briefed meeting on her discussions with the club.	
122	Twinning of Ardingly with Beuzeville Councillors AGREED that this item be reviewed at regular intervals and not on a monthly basis.	Clerk
123.	Parish Council Website No update was available.	
124	Reports from representatives on outside bodies Ms Chapman confirmed attendance at the AiRS Annual Conference and Mrs Dennis at the Sussex Police Forum.	
125	Reports from committees - See above	
126	Correspondence Chair reported that correspondence received from the Land Consultant representing the landowner of Butchers Field. Letter received from Mrs Spencer thanking Councillors for her gift and presentation. Chair to write to Chairman of the Eco Council at St Peter's school in acknowledgement of his letter of thanks.	Clerk/Chair
127	Training There was nothing to report.	
128	Chairman's announcements <ul style="list-style-type: none"> • Environmental day to be held at the Church Centre on the 26 March 2011. • Mrs Dennis had received numerous comments from villagers appreciating the distribution of "eco" bags. • Clerk to contact WSCC Highways Department to request refill of salt bins. • Mrs Chalk reported on the future of the Village Fete. • Dumped car seats in the lay-by at Rylands Bridge; a request to be made for their removal. • A surface drain in Church Lane and a displaced grill outside the Post Office be reported to the relevant authorities. • Review of Clerk's workload to be undertaken. 	Clerk Clerk Clerk DH/GR
129	Future meeting dates The Playground Project Working Party – to be confirmed Emergency Planning Committee – 14 October 2010 Ardingly Parish Council – 2 November 2010 Ardingly Parish Council – 7 December 2010 Recreation Ground Committee – February 2011 Environment Committee – 13 April 2011 Finance Committee – 25 November 2010	

CONFIRMED MINUTES

SIGNED DATED