

ARDINGLY PARISH COUNCIL

Parish Clerk: Anne Rumble

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Office: Tuesdays 10 am - 12 noon in Hapstead Hall, Ardingly

Minutes of Ardingly Parish Council meeting held on Tuesday, 5 April 2011 in the Reading Room at Hapstead Hall

MINUTES

Present:	Mr G Ruse (Chair) Mr M Brixey Mrs R Chalk Mrs S Chapman Mr D Hadden Mr T Clement	Mrs P Dennis Mr K Monk Mr D Walker Mrs R Jarvis, RFO(part) Member of the Public: 1
In attendance: Mrs A Rumble (Clerk)		
241.	<p>Questions/comments from members of the public. Chair welcomed Sue Karle to the meeting. Sue Karle was concerned the number of lorries entering and leaving Hansons had increased. Councillors understood her concern, but stated that at present there were no restrictions on the number of vehicular movements in and out of the plant. Conditions to the Planning consent (which do not come into effect until the new plant has been constructed) include restrictions to construction traffic and hours of use, as well as the formation of a liaison group by WSCC with residents. Mrs Karle accepted the explanation from councillors and the Chair thanked her for attending the meeting. <i>The meeting opened.</i></p>	
242.	<p>To accept apologies for absence Mrs Rocks and Mr Meldrum.</p>	
243.	<p>Declaration of Interests Mr Brixey Item 252.1 – Pavilion Refurbishment Working Party.</p>	
244.	<p>To confirm and sign the minutes of the meeting held on Tuesday, 1 March 2011 Chair called for approval of the minutes of the Council meeting held on 1 March 2011. With two alterations these were AGREED and the minutes were signed by the Chair as being a true record of that meeting.</p>	
245.	<p>Matters arising from previous minutes Item 229 Recreation Ground; hedge maintenance – Ms Chapman stated that on further investigation and for purposes of the contractor’s agreement, hedge maintenance should not be carried out between the 1 March and end of July, to avoid disturbing nesting birds. It was RESOLVED and AGREED that this condition be clearly stated in the contract.</p>	Clerk
246.	<p>Financial matters 246.1 Any grant/donation requests – none received 246.2 Schedule of Payments - Schedule of payments circulated prior to the meeting. Proposed by Mr Hadden, seconded by Mr Monk and AGREED that payment be made. 246.3 Clerk/RFO Review – timesheets circulated prior to the meeting. Mr Hadden explained that a review of the Clerk and RFO’s hours had been undertaken over a 3 month period and a potential increase has been allocated in this year’s budget. Following examination of the papers, Councillors discussed the review and the status of Local Government Officers’ increases in the current climate. It was proposed by Mr Hadden, seconded by Mr Brixey and AGREED to increase the Clerk’s hours from 16 to 18 hours per week and the RFO from 4 to 5 hours per week with effect from the 1 April 2011. 246.4 Grant for Churchyard Maintenance Verbal report received from Mr Hadden following further investigations. A quotation had been received from Barcombe Landscapes. Although the estimate was slightly higher than the current arrangement, additional cuts to paths and maintenance of hedges were included. Mr Hadden stated that the PCC had agreed to continue with their existing arrangement as it is flexible and provides local employment. It was RESOLVED and</p>	

253.	Environmental Issues Mr Walker congratulated volunteers on the wonderful flora display in the village.	
254.	Traffic Committee 254.1 Traffic Impact Study – Papers had been circulated to councillors prior to the meeting. Mr Walker’s report included an update on research and expenditure for a consultant’s report, in addition to the main issues identified by the Traffic Committee; school travel plan (under review), footpaths, TRO, signs, and funding. The issue is of great importance to the village and after some discussion, it was AGREED that the Traffic Committee hold a separate meeting with councillors to present the proposals in full. In the interim, it was AGREED to circulate letters “of interest” together with an Outline Brief to potential tenderers and requests for sponsorship.	DW/Clerk
255.	Allotments Paper prepared by Mr Hadden circulated prior to the meeting. As a result of receiving information of a new allotment site outside the village, letters had been sent to individuals on the waiting list to confirm their continuing interest and to ascertain whether a site outside of the village would be suitable. Out of 13 responses (of a waiting list of 20) only 5 would be interested in a site outside of the village. Given the small number of interested parties and high costs involved, it was AGREED that the Parish Council could not substantiate this expenditure. It was reported that the Eco Fair had generated several landowners who might be prepared to participate in a Garden Share Scheme.	
256.	To consider planning matters <u>MSDC</u> 254.1 <u>Decisions</u> AR/11/00299/FUL - Wakehurst Place , Selsfield Road Installation of two Heating Oil Storage Tanks with retaining wall and fencing next to the Service Area of the Millennium Seed Bank, allowing the termination of the existing piped supply which has become fragile and a risk to the surrounding environment - GRANTED. AR/11/00360/ADV Wakehurst Place, Selsfield Road – Extension to existing roadside entrance boards provide additional space for public information and event dates – GRANTED. AR/10/02555/COU – Town House Farm, Church Lane Change of use from redundant farm building/store to B1 office use, with associated building alterations. Amended location plan showing passing space and supporting information received 6.1.11. – REFUSED. 254.2 <u>Applications</u> AR/11/00677/FUL Little Platte, Lindfield Road Proposed single storey entrance and cloakroom extension and proposed side porch and detached heritage style garage, to replace existing garage and stores. Provision of vertical tile cladding to first floor level on north east elevation – Recommend approval. AR/11/00696/FUL - Pine Trees, Street Lane Proposed 2 storey extension to rear and alterations – Recommend approval. AR/11/00747/LBC Naldred Cottages, 65 Borde Hill Lane, Lindfield, New porch and removal of one internal wall – Recommend approval. New concerns had arisen regarding the use of the portacabin and the number of vehicles on land at 1 Railway Cottages.	
257.	Village Guide Nothing to report.	
258.	Youth Activities Ms Chapman confirmed her attendance at a meeting to be held on the 6 April with representatives from the youth services and local parishes.	
259.	Sports and Social Club Nothing to report.	
260.	Reports from representatives on outside bodies Mr Monk confirmed his attendance at a recent meeting of South of England Showground	

	Traffic meeting.	
261.	Reports from committees No reports received.	
262.	Correspondence 261.2 Amendments to Concessionary Travel email from MSDC dated 28.2.11 noted. 261.2 Ardingly Triathlon 2011, Ardingly College, 5 June 2011 – notification received and noted.	
263.	Chairman’s announcements 263.1 Concerns re: Planning issues - noted. <ul style="list-style-type: none"> • The budget report approved by Councillors (Minutes 1.9.09 Item 102) included additional hours for the Clerk to work on the Parish Plan Project. It was reported that the Clerk had not been compensated for 36 hours. This will be rectified, placing the project over budget. • Mrs Chalk updated councillors on the School Travel Plan including the “walking bus scheme” and alternative parking arrangements. A copy of the School Travel Plan will be given to the Traffic Committee. • Ms Chapman reported on a recent meeting of the Community 21 project held by AiRs, which will fall under the remit of the Communications Committee. • Councillors received an update from the Clerk regarding the continual failure of the farmer, who leased a field from Borde Hill Estates to properly deal with treatment of Japanese Knotweed. An outbreak has been identified on farmland adjacent to the Town House in Church Lane. • Training will be provided for all councillors following the election. • Thanks and congratulations were expressed to organisers on the success of the Eco Fair. Mr Walker stated he was disappointed with the article published in the Mid Sussex Times on the event as it made no reference to the involvement of the Parish Council. 	
264.	Future meeting dates Pavilion Refurbishment Working Party – to be advised Emergency Planning Committee – to be advised Annual Parish Meeting – 3 May 2011 AGM Parish Council – 10 May 2011 Ardingly Parish Council - 7 June 2011 Communications Committee – to be advised Environment Committee – 27 April 2011 Finance Committee – April 2011 Traffic Committee – to be advised Recreation Ground Committee – May 2011	

CONFIRMED MINUTES

SIGNED DATED