

ARDINGLY PARISH COUNCIL

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Office: Tuesdays 10 am - 12 noon in Hapstead Hall, Ardingly

Minutes of the meeting of Ardingly Parish Council held on Tuesday, 7 December 2010 in the Reading Room at Hapstead Hall from 7.30pm.

MINUTES

Present:	Mr G Ruse (Chair) Mr M Brixey Mrs R Chalk Mr T Clement Ms S Chapman Mrs P Dennis	Mr D Hadden Mr K Monk Mrs F Rocks Mr W Meldrum Mr D Walker
	In attendance: Mrs A Rumble (Clerk) 7 members of the public and 3 candidates for Casual Vacancy	Mrs R Jarvis, RFO(part)

152.	<p>Questions/comments from members of the public.</p> <p><i>The meeting opened</i> Meeting opened by the Chair who welcomed members of the public.</p> <p><i>The meeting closed.</i> Residents attended meeting relating to Town House Farm – AR/10/02555/COU. Members of the public affected by the Planning Application were invited by the Chair to address the Parish Council. They raised their concerns about the effect this development would have on Church Lane, in particular that it would generate more traffic on this narrow road, with lack of passing spaces and inadequate road surface. Other matters raised; the development was out of keeping with the Conservation Area, conflicts with requirement for sustainable development; inadequate visibility at Street Lane/Church Lane junction and no identified need for a development of offices. In addition, plans were inaccurate and do not comply with Policies listed in the proposal. Members of the public recommended that the Parish Council reconsider their decision.</p> <p>A member of the public attended the meeting relating to Hanson’s planning application - WSCC/070/10/AR, declared her disappointment with the outcome of the County Planning Committee held on 30 November, where planning consent was granted.</p> <p><i>The meeting opened.</i> The Chair thanked members of the public for attending the meeting.</p>	
153.	<p>To accept apologies for absence</p> <p>There were none.</p>	
154.	<p>Casual Vacancy (Ref: Local Government Act 2000, s.52)</p> <p>Applications of candidates circulated prior to the meeting. Following presentations from candidates, agreed that a secret ballot take place to co-opt the new councillor. Mrs Chalk declared an interest.</p> <p><i>Members of the public and candidates left the meeting.</i> The ballot sheets were counted by the Clerk and verified by the Chair. The Clerk read out the results; Applicant 1 – 8 votes, Applicant 2 – 1 vote, Applicant 3 – 1 vote. RESOLVED on the proposal of the Chair, seconded by Mr Hadden, that Mr Tim Clement be co-opted to fill the vacancy arising from Mrs McNulty’s resignation. Following a unanimous vote of those councillors present, AGREED that Mr Tim Clement be co-opted to the Parish Council.</p> <p><i>Members of the public and candidates re-joined the meeting</i></p>	

	Mr Clement signed a Declaration of Acceptance of Office, which were then signed by the Proper Officer and an undertaking to abide by the Code of Conduct. The Chair formally welcomed Mr Clement as a newly co-opted member. AGREED that Mr Clement be appointed to Recreation Ground Committee, Pavilion Refurbishment Working Party and Hapstead Hall Management Committee.	TC
155.	Declaration of Interests 164.2 <u>Applications</u> AR/10/02555/COU - Town House Farm, Church Lane – Mrs Dennis, Mrs Chalk, Mr Hadden and Mrs Chapman declared an interest. Mrs Dennis declared an interest in AR/10/03516/LBC Town House, Church Lane. Mrs Chapman declared an interest in AR/10/03535/TCA Jordans, Church Lane.	
156.	To confirm and sign the minutes of the meeting held on Tuesday, 2 November 2010 Chair called for approval of the minutes of the Council meeting held on 2 November 2010. With no alterations these were AGREED and the minutes were signed by the Chair as being a true record of that meeting.	
157.	Matters arising from previous minutes 157.1. Chairman's Announcements – 148 Correspondence; Response from Public House received – no further action. Responded to WSCC Flooding Survey. 150 Chairman's announcements; Contact with Tennis Court Specialists, Proline outstanding. Matter to be referred to the Recreation Ground Committee.	Rec. Ground Committee
158.	Financial matters 158.1 Any grant/donation requests – St Peter's Church – request to increase the grant. Paper circulated prior to meeting. A verbal report from Mr Hadden was received following further enquiries. RESOLVED and AGREED not to increase grant for 2011/12 and discussions to be held with PCC on future maintenance of the graveyard. 158.2 Schedule of Payments - Schedule of payments circulated prior to the meeting. Proposed by Mr Monk, seconded by Mr Meldrum and AGREED that payment be made. 158.3 Interim Audit - Reported that the internal audit for half year completed and no issues arising. 158.4 Precept 2011/12 - Papers relating to the 2011/2012 Precept distributed prior to the meeting. 2011/2012 budgets were discussed. Following a summary of significant proposed adjustments it was noted that the Precept is at a slightly lower level than the current year. Following a unanimous vote of those councillors present, it was proposed by Mr Monk, seconded by Mr Hadden and RESOLVED to set the 2011/2012 Precept at £78,169. 158.5 Graffiti removal – Clerk reported on the possible withdrawal of WSCC funding for this activity. 158.6 SALC confirmed Section 137 payment for 2011/2012 as £6.44 per elector noted. 158.7 Insurance quotations; Zurich Parish Council Insurance & Came and Company Parish Council Insurance (Aviva) awaited.	DH
159.	Hapstead Hall Mr Monk thanked organisers, especially Mr Walker and Ardingly College for another successful Christmas Fayre. Next meeting of Hapstead Hall Management Trustees, 8 December 2010.	
160.	Village Plan Printing delayed due to the bad weather, however, documents expected soon.	
161.	Recreation Ground 161.1 Pavilion Refurbishment Working Party Mr Monk reported on the meeting held on 22 November (minutes circulated prior to meeting). AGREED that the Clerk complete and submit an application to Central Mid Sussex Committee for funding of a Feasibility Study.	KM/Clerk
162.	Environmental Issues 162.1 Fingerposts – Work postponed until Spring 2011.	
163.	Communications Committee	

	<p>163.1 Village Voice – Mr Meldrum reported that the publication was in profit and thanked Jan Caswell for generating advertising revenue.</p> <p>163.2 Website – progress was being made.</p>	
164.	<p>Road & Traffic Sub-Committee</p> <p>Renamed Traffic Committee – Elected Chair, Mr Walker. Terms of Reference are being prepared. Proposal on road safety from Traffic Committee circulated prior to meeting. Councillors examined the proposal for funding of a consultant’s report on speed and traffic management in the village. AGREED in principle of a budget of up to £5,000 towards the cost of professional advice.</p>	Traffic Committee
165.	<p>To consider planning matters</p> <p><u>MSDC</u></p> <p>165.1 Decisions</p> <p>AR/10/03023/FUL - Ardingly College, College Road, Proposed new Prep School and Sixth Form Boarding Houses across two phases. Proposed new Arrival and Drop off Point including demolition of Snow Building - GRANTED.</p> <p>165.2 <u>Applications</u></p> <p>AR/10/02555/COU – Town House Farm, Church Lane Change of use from redundant farm building/store to B1 office use, with associated building alterations – <u>Recommend refusal</u>.</p> <p><i>The meeting Closed</i></p> <p>Mr Adrian Todd declared an interest in this application and stated that he leased the buildings for dry storage and had not been notified of this planning application by the land owners.</p> <p><i>The meeting opened.</i></p> <p>Mrs Dennis, Mrs Chapman, Mr Hadden and Mrs Chalk declared a personal interest and abstained from voting on this application. Following a unanimous vote of the remaining seven councillors present, Councillors AGREED to recommend refusal of this application.</p> <p>AR/10/03379/EOT – Wakehurst Place, Selsfield Road To extend time limit for implementation of 07/02996/FUL. Minor alteration to entrance path to improve visitor flow and reduce queuing outside to enable: revise to internal layout to improve and provide better and more integrated ticketing and visitor information facilities - <u>Recommend approval</u>.</p> <p>AR/10/03327/FUL - Little Deerswood, High Street. Erection of a 1 bay timber framed garage - <u>Recommend approval</u></p> <p>AR/10/03535/TCA Jordans, Church Lane Fell 2 Cupressus Leylandii - <u>Recommend approval</u></p> <p>AR/10/03353/FUL - Units 2 To 4, College Road Demolition of 2 no. existing commercial units and erection of 6 no. Private domestic dwellings and associated works – <u>Recommend refusal</u>.</p> <p>AR/10/03500/FUL - Great Lywood Dairy, Lindfield Road Extension to be added to west elevation to match existing 1930's extension on the east elevation - <u>Recommend approval</u>.</p> <p>AR/10/03516/LBC - Townhouse, Church Lane Insertion of new window to Northwest elevation (Bathroom) and an additional roof light to the new extension to the Northeast elevation - <u>Recommend approval</u>.</p> <p>164.3 WSCC/070/10/AR – Hanson, Ardingly Rail Depot County Planning Committee, 30 November 2010 – Planning permission granted subject to conditions. Mr Walker gave a verbal report of the meeting outlining the key issues. It was noted that “Out of Hours” operation be limited to no more than 12 per year, with prior notification being sent to nearby residents, Parish Council and WSCC. A liaison group will be set up with residents and County Councillor, Mr Bill Acraman had offered to attend preliminary meetings.</p> <p><i>The meeting closed.</i></p> <p>A member of the public reported that several committee members at the County Planning</p>	Clerk

	<p>Committee meeting had raised concerns, in addition it was reported that the Brighton Belle had formally objected to the application to pursue its use as a Railway Museum.</p> <p><i>The meeting opened.</i></p> <p>164.4 Section 106 – Formal Sport – AGREED to contact MSDC to see if Section 106 money for formal sport would be available for multicourts resurfacing, pitch drainage and a new machinery store for the cricket and football clubs maintenance equipment.</p> <p>164.5 Wildlife & Countryside Act 1981 – Application for Definitive Map Modification Order for the addition of a footpath in Ardingly, Application no: DMMO 4/09.</p> <p>Reported that the field has been maintained regularly in the past and used for football and cross country. Signs erected by owners stating that it is private land have regularly been removed. Alternative established footpaths, including High Weald Landscape Trail, are nearby.</p>	<p>Clerk/MB</p> <p>Clerk</p>
166.	<p>Village Guide</p> <p>A report will be provided for the next meeting.</p>	PD
167.	<p>Youth Activities</p> <p>167.1 Opening of multicourts in holidays – AGREED that the multicourts be opened during school holiday periods.</p>	FR
168.	<p>Sports and Social Club</p> <p>Mr Curtis will attend the next meeting of council to report on progress.</p>	
169.	<p>Reports from representatives on outside bodies</p> <p>Mr Hadden and Mrs Dennis confirmed their attendance at the AiRS/SALC AGM.</p>	
170.	<p>Reports from committees</p> <p>Paper circulated by Mr Hadden following his attendance at the Mid Sussex Partnership Conference.</p> <p>Emergency Planning Committee – Meeting 2.12.10 Update received from Mrs Dennis. Draft Emergency Recovery Plan prepared and circulated for comment.</p>	
171.	<p>Correspondence</p> <p>170.1 Invitation to attend a meeting with the WSCC Youth Services, 13 December 2010 received.</p> <p>170.2 Policing matters – Operation Vanquish 6.12.10 – Reported that Police carried out a successful operation to tackle traffic offences as part of this operation and to increase visibility in rural areas.</p> <p>170.3 Royal celebrations 2011 – Sussex Police request prior notification for any events held to celebrate these occasions.</p>	FR
172.	<p>Chairman’s announcements</p> <p>Items for information</p> <ul style="list-style-type: none"> • Arrangements progressing for the Christmas event on the 10 December and Christmas tree erected at the Crossroads. • January agenda item – Christmas Planning 2011. • Revised mobile library service provision received. 	
173.	<p>Future meeting dates</p> <p>173.1 To consider an alternative date for the January Parish Council meeting (11 January 2011). AGREED alternative date for Parish Council meeting as 11 January 2011.</p> <p>Pavilion Refurbishment Working Party – 19 January 2011</p> <p>Emergency Planning Committee – to be advised</p> <p>Ardingly Parish Council – 11 January 2011</p> <p>Ardingly Parish Council – 1 February 2011</p> <p>Recreation Ground Committee – February 2011</p> <p>Environment Committee – 13 April 2011</p> <p>Finance Committee – April 2011</p>	