



ARDINGLY PARISH COUNCIL

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Minutes of the meeting of the Recreation Ground Committee held on 11th June 2018 at 7.30 pm in the Pavilion, Ardingly Recreation Ground, Ardingly

Present: Mr. D. Stutchbury (Chair) Mr. B. Strutton (BS)
 Mr. M. Brixey (MB) Mrs. R. Chalk (RC)
 Mr. J. Horsman (JH) Mr. S. Noel (SN)

In Attendance: Mrs. S. Mamoany (Clerk)

The Recreation Ground Committee walked the Recreation Ground prior to the meeting noting several points below:

- Looking at damaged areas of the outfield.
- It was noted that the three memorial trees have been planted in the past few months, space is becoming limited around the boundary of the Recreation Ground for further requests.
- The hedgerow and trees to the south of the Recreation Ground (running behind the car park and pavilion footway) were inspected as to if they are on Parish Council land. The boundary was not clear.
- The toilets were closed at 7.20pm the Clerk will check the closing times with the contractor.

1.	To accept apologies for absence Apologies were received from Rob Lawson, Sam Cohen and David Port.	
2.	To confirm and sign the minutes of the meeting held on the 12th February 2018 The minutes of the meeting held on the 12 th February 2018 were circulated and AGREED and signed by the Chair as a true and correct record.	
3.	Matters arising from previous minutes Repairs and replacement of safety surface completed in the playground.	

	<p>Article appeared in Summer edition of VV in relation to dog waste and surveys in possession of Parish Councillors who were asked if they could carry out 10 each before the September meeting.</p> <p>Pest Control – moles treated, area checked for rats along the hedgerow boundary on Selsfield Road but no evidence found.</p> <p>Tennis Courts were cleaned in May, noted that the surface is breaking up and the Council need to consider replacement surface for 2019/20</p> <p>Border on Oaklands has been removed and grassed over.</p> <p>Clerk has put in a claim in March in relation to water leak at toilets, no response has chased this up.</p> <p>Electrical contracts are in place as agreed at previous meeting.</p> <p>Actions outstanding – Signage (phone number) on Playground Obtain views on cycle track usage</p> <p>It was noted that the cycle track appears to be used regularly by kids on scooters and bikes and it was felt that it would be nice to repair the track rather than remove it. The Clerk was asked to approach Hansons to see if they would like to get involved in this work as a sponsor.</p>	<p>Parish Council</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>4.</p>	<p>Income and Expenditure 4.1 Budget to date</p> <p>The Clerk reported she had not requested any figures from the RFO as end of year has just been completed. The Clerk will obtain the figures at the end of June, being three months into the Financial year and will circulate.</p>	<p>Clerk</p>
<p>5.</p>	<p>5.1 Update on progress of refurbishment project and planning application</p> <p>Planning permission has been received for extension and change of use, parking area was removed from the application due to this holding up the rest of the application. Parish Council decided not to proceed with 6 month licence to childminder at this stage as they feel that work on the refurbishment will commence sooner than planned.</p> <p>5.2 Report from Working Party meetings and next steps/actions</p> <p>DS reported that the Working Party were awaiting working drawings from the surveyor, who is unfortunately away for the month of June. It was noted that three quotes will be obtained for any works.</p>	<p>DS/RC/MB/FR/JA</p>

	<p>It was noted that grants cannot be applied for retrospectively. It is possible that the sports clubs could assist with finding funding as well.</p> <p>It was discussed that once the building is completed a commercial agent should be asked for their view on rental value. In addition, the Parish Council need to consider the maintenance of the building and it was suggested that a caretaker/handyman could be employed to take up that role in the future. It is essential that a new building is looked after and maintained, and this will need to be considered in the 2019/20 Parish Council budget.</p> <p>JH asked if it was possible to install an electric car charging point in the Recreation Ground to encourage the use of this type of vehicle in the village. JH will do some further research on the subject and report back at the next meeting.</p> <p>BS reported that he had two residents reporting seeing rats along the footpath backing onto the school and the Clerk was asked to write to WSCC about this issue.</p>	<p>Clerk/Recreation Ground Committee</p> <p>JH</p> <p>Clerk</p>
<p>6.</p>	<p>Recreation Ground</p> <p>6.1 Playground Inspections</p> <p>Thanks was given to BS for carrying out the weekly playground inspections and he was happy to continue to do this.</p> <p>The last quarterly full inspection was made on the 3rd April and will be due in July 2018. The Clerk needs to obtain quotes for repairs to fencing/gates as some areas are broken and rotten.</p> <p>Clerk wrote to Playground Inspection company about checking previous report, they advised that they have looked back on the reports and felt they are consistent. They advised in an email that what one inspector deems an issue, another may not.</p> <p>6.2 Update on Public Toilet Works</p> <p>Clerk awaiting reply from contractor in relation to final costings and dealing with asbestos soil pipe. Grant application successful for £1,500 towards the works.</p> <p>6.3 Update on progress with roadway to tennis courts, including signage</p> <p>Following discussions on signage at the Parish Council meeting, the Clerk circulated revised signage for the entrance point and inside the parking area which the Committee resolved. It was suggested that post and rail fencing could be put up along the lhs boundary (Holmans side) of the roadway (with a pedestrian access) to make the roadway smarter and deter drivers from running over the grassed area. The Clerk was asked to obtain a quotation for this work. It was noted that the project was to be paid for by S106 funding in relation to car parking (community infrastructure) and another project for this funding had been identified in Street Lane where the Clerk was obtaining quotes also. The Clerk will need to obtain a quote for this fencing prior to proceeding any further with the claim to MSDC for S106 assistance.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>6.4 Cricket pitch maintenance and associated costs</p> <p>Following work completed by the Parish Council contractors the Cricket Club were not satisfied with the works that had been carried out, a meeting was held with Cricket Club and Mick Brixey/Fiona Rocks (Parish Council) and it was agreed the Cricket Club would obtain a costing for further works. A quote was received for £200 and accepted by the Parish Council. It was noted that the Parish Council contractor did not wish to charge for the work they carried out.</p> <p>The Committee agreed that the sports agreements need to be reviewed, as this had not been done for some years and they were concerned about increasing maintenance costs. JH offered to look through the agreements as a starting point for a review, it was noted that the sports clubs should be consulted in relation to any potential amendments. The Clerk will provide JH with copies of the current agreements for Cricket/Tennis and Football clubs.</p> <p>6.5 Tree works and associated costs</p> <p>It was noted a report from a resident in Gowers Close had been received in relation to tree branch falling into their garden. The Clerk has obtained a quote and the costs will be £1,100 to deal with three trees removing deadwood and lowering canopies. DS met with resident and looked at tree plan and not sure of ownership of trees. Clerk has emailed Affinity Sutton and DS/Clerk to look at title deeds before any work is instructed. The Committee walked along the boundary hedge but no definite boundary line was clear, the Clerk had a copy of the Land Registry Title but again it was not shown in detail to clarify the matter. It was also noted the ditch in this area needs cleaning out when ownership is clarified.</p> <p>It was a consideration that the Council should look at updating the tree plan, as a lot of tags were missing off the trees and some had been removed and new trees planted. The Clerk will look to get a price for this work.</p>	<p>Clerk/JH</p> <p>Clerk/DS</p> <p>Clerk</p>
<p>7.</p>	<p>Any other business for noting or inclusion on a future agenda</p> <p>It was discussed that the budgets for the Recreation Ground need to be increased next year as maintenance costs are increasing and there are lots of areas that need attention and money spent on them. It is important to keep the area well maintained and an asset for the community to use. The Business Plan that is currently being worked on will assist with looking at the areas that need maintaining and any plans for the future.</p>	
<p>8.</p>	<p>Future meeting dates</p> <p>September 2018 - date to be confirmed, depending on progress pavilion refurbishment project.</p>	

The meeting closed at 8.45 pm