



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany
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Minutes of the meeting of the Recreation Ground Committee held on 12th February 2018 at 7.30 pm in the Pavilion, Ardingly Recreation Ground, Ardingly

Present: Mr. D. Stutchbury (Chair) Mr. B. Strutton (BS)
 Mr. M. Brixey (MB) Mrs. R. Chalk (RC)
 Mr. J. Horsman (JH) Mr. D. Port (DP)

In Attendance: Mrs. S. Mamoany (Clerk)

1.	<p>To accept apologies for absence Apologies were received from Stuart Noel, Rob Lawson, Nick May, Sam Cohen, Neil Cooper and Roy Simmonds.</p>	
2.	<p>To confirm and sign the minutes of the meeting held on the 18th October 2017. The minutes of the meeting held on the 18th October 2017 were circulated and AGREED and signed by the Chair as a true and correct record.</p>	
3.	<p>Matters arising from previous minutes</p> <p>The Parish Council had resolved that the Mary Puckle funds could be put towards a substantial project within the pavilion refurbishment with some sort of memorial/reference in the building to mark this donation. In addition, the sum of £1000 would be donated to the school, which they had advised RC would be towards the refurbishment of the library. This would leave around £16,000 for the pavilion refurbishment.</p> <p>Clerk to still look at quotes for fencing around play area and speak to Stuart Noel about tweeting/facebooking regarding the cycle track to obtain views from residents.</p> <p>Tree work has been completed.</p>	

	<p>Recreation Ground sign has been collected by Clerk and HHTCIC put it up outside entrance.</p> <p>Public toilets – Clerk applied for grant funding via MSDC awaiting response, meeting to be held on 14th March for decision. Jonathan Aloof advised he will attend.</p> <p>Grass Cutting contract awarded to Barcombe Landscape for next 3 year period, this will include the maintenance of the border outside The Close along College Road 4 visits per year. The border to the rear of Oaklands is also being grassed over in the next few weeks.</p> <p>DP explained the procedures for checking the pitch in relation to Football matches. Rob Lawson made pitch inspections on behalf of the Parish Council and would advise if the pitch was unsuitable for play due to poor ground conditions. The referee would make a decision on health and safety matters on if the pitch is safe to play on.</p>	
<p>4.</p>	<p>Income and Expenditure 4.1 Budget to date The income and expenditure figures to 31.01.18 were circulated to all Committee members prior to the meeting.</p> <p>The Clerk noted the following: <u>Expenditure:</u> Budget over in toilet maintenance due to water leak repairs. Budget over on water/waste possibly due to leak – Clerk to investigate if refund might be possible. Expenditure of £350-£450 on repairs to pavilion roof will just about be within budget of pavilion expenditure. New heaters are required for the social area, a quote has been obtained for £303.75 plus VAT which will have to come from contingency budget. Bus shelter maintenance – emergency repairs were required at cost of £400 – Note we have £700 in earmarked reserves to cover overspend of £300 on this item. Playground refurbishment – earmarked reserves have been added to and zipwire expenditure has come from this. Grant received of £5,000 towards total cost of zipwire, noted on income. Bulbs for planting on verges/gateways were purchased for £151 budget over by £50, budget of £150 was agreed at PC meeting.</p> <p><u>Income:</u> Clerk still awaiting purchase order number for the St Peters School income. RC advised she has chased and would do so again. Football income – Clerk sent invoice this week which has been paid.</p>	<p>Clerk</p> <p>RC</p>

<p>5.</p>	<p>Pavilion</p> <p>5.1 Update on progress of refurbishment project and planning application MB had produced the car park plan required by WSCC Highways and BS would collect the traffic data for the use of the car park w/c 19th February as it was half term this week. RC advised she would look at doing a survey with school parents in relation to the using the car park and would also contact the bus company to check the situation with regard to the layby outside the Recreation Ground.</p> <p>The Clerk would then submit the information required to MSDC Planning Department as it was requested from WSCC Highways. Extension date for determination of application was now the 6th March 2018.</p> <p>5.2 Report from working party meeting held on the 18th January 2018 and any actions outstanding. Clerk noted that outstanding items to be actioned were the deep clean, checking dates with schools in advance, sorting out heater replacement.</p> <p>RC noted that members of the working party needed to arrange visits to other pavilions, for example Charlwood.</p> <p>It was noted another Working Party meeting should be arranged as soon as the application has been determined, possibly in mid-March.</p> <p>5.3 Hiring of pavilion. Due to the Parish Council not having the correct planning usage on the building, the hiring to the child minder has been put on hold. The Parish Council will be submitting a change of use application to MSDC for mixed D1/D2 usage on the pavilion, this was expected to take approximately 6-8 weeks. The prospective hirer has been informed of the situation.</p>	<p>BS/RC</p> <p>Clerk</p> <p>Clerk</p> <p>DS/RC/MB/FR/JA</p> <p>Clerk</p>
<p>6.</p>	<p>Recreation Ground</p> <p>6.1 Playground Inspections and costs for associated works The Clerk had circulated the latest playground inspection report carried out in December 2017 and had obtained quotations for cleaning of the wet pour and play equipment; swing frame – preservative/anti fungal treatment on all timbers; climbing frame – replace missing caps; birds nest swing – preservative/anti fungal treatment of timber and seesaw rocker – replacement of surface with wetpour (currently surface is rubber matting in poor condition) The two quotes were for £3,641 and £8,881 plus VAT. These quotes were circulated to Committee members prior to the meeting. The Committee will recommend to the Parish Council to proceed with the quote for the sum of £3,641 and the Clerk will find out when the work can be programmed in. The funding for these works will have to come from the Playground Refurbishments earmarked reserves.</p> <p>The Clerk was asked to write to the Playground Inspection company to ask them if the inspector should be checking the previous report when making a new one.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>6.2 Signage The Clerk is awaiting reply from Fiona Rocks and Margaret Meldrum as to if they can change the number on the playground notice.</p> <p>6.3 Electricity Contracts for Public Toilets and Pavilion The Clerk had circulated the new contract prices for electricity supply. The Committee resolved to sign up for a 15 month contract with EDF prices of 14.20 day 9.68 night and 25p standing charge: and a 3 year contract with EON at 21.26 per unit and 27p standing charge. Prices were not very competitive due to fairly low usage at both sites.</p> <p>6.4 Dog bins and service frequency The Clerk advised she had been in communication with MSDC waste department about clarifying if the bin near the playground was being emptied twice a week, she had also reported it was broken. MSDC did also advise it might be possible to put additional signage up in the vicinity of the bins. The Clerk is awaiting a reply and will chase them up.</p> <p>JH suggested that the Parish Council could carry out a survey on dog owners using the area to find out a bit more about where they come from and why they use this area. It was agreed that this would be useful information to have and pass onto MSDC. JH will put together a survey and bring to the PC meeting in March for further discussion. It was suggested two members of the Council did this together and that they wore a lanyard stating their name and Ardingly Parish Council.</p> <p>It was also noted an article could be produced for the Village Voice reminding residents that you can use household rubbish bins to dispose of dog waste and encouraging them to take it home with them.</p> <p>6.5 Moles and action required The Clerk noted that the moles were very active again on the Recreation Ground, which had been reported by Nick May. The pest control contractor advised that they would as before have to stay on site whilst the gas dispersed and a quote of £382 was provided for the work. They advised that it would most likely be less, but this depended on the amount of gas used. This was within the budget available and the Clerk was asked to instruct them to proceed.</p> <p>The Clerk noted that mice droppings had been noted in the pavilion when Councillors had cleared out rubbish on the 4th February. The Clerk was asked to arrange a deep clean of the social area/kitchen/toilets and the situation would be monitored. The pest control company would charge £125 for three treatments should this be necessary.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>JH</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7.	<p>Tennis Courts</p> <p>7.1 To confirm maintenance costs for 2018 The Clerk had asked Roy Simmonds for his thoughts on the current condition of the courts and he had responded in an email to advise; <i>'this year the courts should get by with a clean, moss treatment and quite a few spot repairs. Colouring and lines are fine and don't need redoing. This issue is on the courts a crack is opening up the full length of the court (especially left court, looking from rec) and I fear this may deteriorate to make them unsafe in two/three years'</i></p> <p>The Committee noted that it was important for the Council to plan for the necessary</p>	

	<p>work to be done in 2019/20 to ensure the courts were in useable condition and safe. The Clerk had a quote for full resurface of £22,000.</p> <p>Two quotes were received for the cleaning at £500 and £800 the Committee agreed that the cheaper quote should be accepted, and this work would be done in 2018/19 budget so booked for April/May. The Clerk was asked to check on the cost of spot repairs as well and find out further information about options for resurfacing in the future.</p>	<p>Parish Council/Clerk</p> <p>Clerk</p>
8.	<p>Any other business for noting or inclusion on a future agenda</p> <p>DS reported the key would not work in the changing rooms main door. The Clerk will ask a contractor to have a look as soon as possible.</p>	<p>Clerk</p>
8.	<p>Future meeting dates</p> <p>May 2018 - date to be confirmed, depending on progress of planning application</p>	<p>Clerk</p>

The meeting closed at 9.00 pm