

ARDINGLY PARISH COUNCIL

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Minutes of the meeting of the Neighbourhood Plan Committee held on Thursday, 27 June 2013 at 7.30 pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mr W Meldrum (Chair)	Mrs B McNulty (BMc)
Mr M Brixey (MB)	Mrs S Karle (SK)
Mrs S Chapman (SC)	Mr D Walker (DW)
Mr D Hadden (DH)	Mr P Simpson (PS)
Mr K Monk (KM)	Mrs. S Frohmader (SF)
Mrs F Rocks (FR)	Mrs. C Knight (CK)
Mr T Clement (TC)	

In Attendance: Mrs. S Mamoany (Clerk)
3 members of the public

1.	To accept apologies for absence Mrs. R Chalk, Mr. N Moorey	
2.	Declaration of Interests SC declared a prejudicial interest on housing sites. MB declared a prejudicial interest in items relating to South of England Agricultural Society SF declared a prejudicial interest in items relating to Butchers Field CK declared a prejudicial interest in items relating to Butchers Field PS declared a prejudicial interest in items relating to Butchers Field SK declared a prejudicial interest in items relating to Standgrove	
3.	To confirm and sign the minutes of meetings held on the 3rd April 2013 and 30th April 2013. The minutes of the meetings held on the 3 rd and 30 th April 2013 were not available for approval. The Chair stated that they would be made available at the next Neighbourhood Plan meeting.	
4.	Matters arising from previous minutes No matters were arising	
5.	To sign off Housing Study. The Housing Strategy had been circulated prior to the meeting for all Committee Members to read. The Chair expressed concern with regard to point 10 Monitoring (page 6) as he felt it was possibly leaving the village open to further development. He stated it was important to retain the section on Rural Exception Sites as we would not want to turn one away should	

<p>7.</p>	<p>Policies</p> <p>The proposed Ardingly Neighbourhood Plan Policies document was circulated prior to the meeting. It was stated by the Chair that the policies had been discussed by the Strategy group and fine tuned. They needed to be agreed by the Committee so that they can be forwarded to Neil Homer in order that he could advise and adjust if required. The document was read through and amendments were made where agreed.</p> <p>The meeting was closed whilst a member of the public spoke with regard to environmental objectives. The Land East of the High Street was brought up as to its historic environment and setting and a request was made to include it in the plan as a Designated Local Green Space. It was stated that as access was difficult, only a large scale development would be warranted in order to justify the new access and public opinion was strong that this is not what people wanted in the village.</p> <p>The meeting reconvened and the issue of Designated Local Green Spaces was discussed further. It was stated that sites do have to meet specific criteria to qualify and they should be encouraged to protect areas that are of benefit to the village and have value to the community. It was therefore AGREED that Neil Homer will be asked to advise the committee which sites in the village would qualify as a Green Space including the three proposed sites as well as Recreation Ground, Gower's Pitt and Oaklands. Once the Committee had the list it could then decide which sites would be designated from his recommendations.</p> <p>Neil Homer had raised several additional areas that he felt could be added to the Policy document, including Allotments, Medicine and Fibre-Optic communications. He had also brought up the Community Right to Build, which could be used for the future redevelopment of the Pavilion. It was agreed that Neil Homer would be asked to draft a policy with regard to the Pavilion. The other items were added to the policies.</p> <p>The Scout Hut and School locations were discussed and it was suggested that it could be beneficial to add to the plan a section concerning supporting of any community organisation with regard to new venue/location. FR agreed to draft this section.</p> <p>The Ardingly Neighbourhood Plan Policies document and amendments were approved by all those present at the meeting and AGREED and the amended approved document agreed to be forwarded to Neil Homer.</p>	<p>Clerk</p> <p>Clerk</p> <p>FR</p> <p>Clerk</p>
<p>8.</p>	<p>Update on writing process, review of project plan and timetable.</p> <p>The Chair stated that appeals for the sites at Butchers Field and Standgrove are expected to held in October / November 2013 and therefore it was important that the Neighbourhood Plan was in place as it could assist in defending the development of both sites.</p> <p>The timescale agreed with Neil Homer would be to have the final draft plan ready for late July to enable the consultation period to take place in early August.</p> <p>Neil Homer has provided a plan showing timescales, however a more detailed plan has been requested for the Council to work with.</p>	

9.	<p>Community Engagement Statement and Publicity</p> <p>The Community Engagement Statement document was approved by all present at the meeting and AGREED.</p> <p>It was agreed that publicity for the Public Consultation of the Draft Plan would be in various forms to include the website, notice boards, open day at the hall with display boards showing information and maps, leaflets, Parish Magazine, banner in village and the Village Voice if the timescales work. It was AGREED that the event is publicised as much as possible so that people have the opportunity to comment.</p> <p>The cost of publicity will be dependent on the consultant's costs. SC to speak to Claire Tester to see if any additional funding can be obtained.</p>	SC
10.	<p>Representations from:</p> <p>10.2 Bluebell Railway were received, approved by everyone present at the meeting and AGREED.</p> <p>10.3 Wakehurst Place were received, approved by everyone present at the meeting and AGREED.</p>	
11.	<p>Strategic Environmental Assessment and relationship with development plan</p> <p>SC and PS agreed to continue to work on testing the policy options against the objectives.</p>	SC/PS
12.	<p>Items for information or inclusion on future agenda</p> <p>Green Spaces Finalising Policies Reviewing Draft Plan Banners</p>	
13.	<p>Date for next meeting</p> <p>30th July at 7.30pm in the Reading Room, Hapstead Hall, Ardingly. This date is subject to the draft plan being ready for review.</p>	
14.	<p>The meeting closed at 9.50pm</p>	