

# ARDINGLY PARISH COUNCIL

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## Minutes of the meeting of Ardingly Parish Council held on Tuesday 8<sup>th</sup> January 2013 at 7.30pm in the Reading Room at Hapstead Hall

**Present:** Mr. M. Brixey Mrs. P. Dennis  
Mrs. R. Chalk Mr. K. Monk  
Mr. T. Clement Mrs. F. Rocks  
Ms S. Chapman Mr. G. Ruse

**In Attendance:** Mrs. L. Meehan (Clerk)  
One member of the public

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| <b>1.</b> | <b>Procedural Matters</b><br>1.1 Apologies for absence were accepted for Mr. W. Meldrum, Mr. N. Moorey and Mr. D. Walker<br>1.2 There were no Declaration of Interests received from Members in respect of any matter on the agenda<br>1.3 The minutes of the meeting held on Wednesday 5 <sup>th</sup> December 2012 were signed by the Chair as a true and accurate record  |  |
| <b>2.</b> | <b>Matters arising from the previous minutes, not covered elsewhere on the agenda</b><br><br>Mrs. Chapman informed the Council that she had attended a presentation of the Stage 1 report of the Mid Sussex Transport Study. She commented that proposed mitigation measures proposed for other Parishes as a result of the Burgess Hill strategic development could be sought [acquired-delete] by Ardingly Parish Council. Mrs. Chapman suggested sending a letter to the consultants for the study to request that APC is taken into account in Phase 2 of the Study.  |  |
| <b>3.</b> | <b>Finance</b><br>3.1 The schedule of payments for December were received and accepted.<br>3.2 It was noted that there will be no capping of precept for 2013/14<br>3.3 Information regarding the tax base had been circulated<br>Mrs. Jarvis gave a brief summary regarding the precept capping and tax base information.<br>3.4 The budgets for 2013/14 were approved.<br>3.5 It was agreed that the precept for 2013/14 will not be increased from last year.<br><br>Mrs. Chalk raised that money should be allocated in the budget for the Winter Management Plan. Mrs. Jarvis responded that there is money in the reserves which could be ring-fenced for this.. It was suggested that in future budget consultations money should be allocated for the Emergency Winter Plan.<br><br>It was noted that the Chairs of each committee had not been invited to attend this year's finance committee meeting when the 2013/14 budget was discussed. It was agreed that all Chairs will be invited to the 2014/15 budget meeting. |  |
| <b>4.</b> | <b>Highway Cluster Partnership</b><br>4.1 The proposal from Haywards Heath Town Council to form a cluster partnership together with   |  |

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|            | <p>Lindfield and Lindfield Rural Parish Councils in order to carry out devolved Highway services from West Sussex County Council was discussed. It was agreed in principle that Ardingly Parish Council would be interested in forming part of the Cluster, but would like to have information on the finer details of the proposal. The Clerk will contact Haywards Heath Town Clerk for further details.</p>  |            |
| <b>5.</b>  | <p><b>Emergency Planning Committee</b><br/> 5.1 Update on snow clearing<br/> Mrs. Chalk had acquired quotes from two local contractors and passed them on to Mr Meldrum to follow up, but no further information received to date.<br/> It was noted that the quotes should have gone to the Emergency Planning Committee to make a decision.<br/> The Clerk confirmed that she had added Andrew Elliott to the approved contractor list with WSCC.</p>   |            |
| <b>6.</b>  | <p><b>Environment and Traffic Committee</b><br/> 6.1 Notes of the Open Forum held on 14<sup>th</sup> December 2012 had been circulated.</p> <p>Mrs. Chapman listed some of the traffic calming measures for Ardingly suggested by the appointed Traffic Consultants. The next phase of the study will be an online survey to be circulated by email to local residents. The next step will be to hold a meeting with either the Traffic Committee or the Parish Council and the Consultants.</p> <p>The Clerk was asked to re-arrange a meeting for Mr. Walker and Mrs. Chapman with WSCC Highways, which had been cancelled in December.</p> |            |
| <b>7.</b>  | <p><b>Hapstead Hall Management Committee</b><br/> Mrs. Chapman raised that the Community Payback Scheme has been improved and reintroduced, which could be useful for any painting and decorating jobs at the Hall or the Pavilion.</p>   |            |
| <b>8.</b>  | <p><b>Neighbourhood Plan Committee</b><br/> 8.1 It was agreed to accept the offer from MSDC Housing Enabling Officer to make a presentation to Ardingly Parish Council regarding Rural Affordable Housing. It was requested that they are invited to attend the next Parish Council meeting.</p> <p>The focus group event on Saturday will be run by three volunteers from Planning Aid, who will organise the public into three groups to identify objectives for the Neighbourhood Plan.</p>  |            |
| <b>9.</b>  | <p><b>Planning Committee</b><br/> 9.1 Minutes from Planning meeting held on 5<sup>th</sup> December 2012 had been circulated with the agenda.<br/> 9.2 Planning decisions from MSDC were circulated at the meeting.</p>   |            |
| <b>10.</b> | <p><b>Recreation and Open Spaces Committee</b><br/> Mrs. Rocks requested an annual review of use of tennis courts. The rest of the village should be encouraged to use them.</p> <p>Mr. Monk and the Clerk had received complaints about the fallen goalpost, which is still on the Recreation Ground and needs to be removed. The Clerk will follow up.</p>  | <b>Rec</b> |
| <b>11.</b> | <p><b>Youth Management Committee</b><br/> Mrs Rocks suggested two screenings of the Village Cinema – Spring and Autumn, so with the Summer Fayre and Christmas Fayre that would be four events in the year. Further information will be provided at the next Parish Council meeting.</p>  |            |
| <b>12.</b> | <p><b>Reports from representatives on outside bodies</b><br/> Mrs. Dennis had tried to contact PCSO Clough to find out what was happening with regards to</p>   |            |

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|            | <p>changes with the local police contacts. She was told by one of PCSO Clough's colleagues on the telephone that no decision has been made about new police staff. It was suggested and agreed to raise the issue with the new police commissioner.</p> <p>Mrs. Chapman attends the Hanson Liaison meetings where they have acknowledged an ongoing issue with noise and odour from the plant. Local people are keeping a diary of the issue and Hansons are trying to resolve it.</p> <p>Mrs. Dennis raised that three cars parked along the High Street were damaged during one evening. She was advised that PCSO Clough could not come out unless all three car owners had contacted him about the incidents.</p>   |  |
| <b>13.</b> | <p><b>Consultations</b></p> <p>13.1 Examining the Speed Limit for HGVs over 7.5 tonnes on Single Carriageway Roads (Deadline 1<sup>st</sup> February 2013). The consultation is considering raising the speed limit up by 10mph on single carriageway roads. A response can be made as individuals or as a Parish Council. The Parish Council strongly disagrees with this proposal on the grounds of safety. The Clerk was asked to submit the response.</p> <p>13.2 Mr. Brixey gave an update regarding the Proposed Submission Draft West Sussex Waste Local Plan. Mr. Brixey and Mrs. Chapman will submit a further response that the Parish Council agree that it is not possible to make an informed decision on the waste plan because there is not enough information provided on what the plans will be.</p> |  |
| <b>14.</b> | <p><b>Correspondence</b></p> <p>On 26<sup>th</sup> November 2012 a letter had been received from Paddy Jackman, Bursar at Ardingly College, in response to the request for sites from local businesses and organizations for the Neighbourhood Plan. The letter will be discussed at the next Neighbourhood Plan meeting, on Thursday 17<sup>th</sup> January.</p>  |  |
| <b>15.</b> | <p><b>Items for information only or inclusion on future agenda</b></p> <p>It was noted that the Christmas tree lights are no longer working or safe to use and need to be disposed of and replaced.</p> <p>It was requested that the Summer Fete and Christmas Fayre are items included on the next agenda.</p> <p>Mrs. Dennis noted that still no-one been found to write up about local events in the Mid Sussex Times. It was suggested that she speak to Michael Denman.</p> <p>Mr. Monk and Mrs. Rocks raised that there are large holes in the road at West Hill and Copyhold Lane. The Clerk asked for photos as she has been informed that this should facilitate action by WSCC Highways.</p>  |  |
| <b>16.</b> | <p><b>Future meeting dates</b></p> <p><u>January</u><br/>Neighbourhood Plan Focus Groups – Saturday 12 January 2013<br/>Neighbourhood Plan Committee Meeting – Thursday 17 January 2013</p> <p><u>February</u><br/>Ardingly Parish Council – Tuesday 5 February 2013<br/>Recreation and Open Spaces Committee – Wednesday 6 February 2013</p>   |  |

**MEETING CLOSED AT 8:55pm**