

ARDINGLY PARISH COUNCIL

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Minutes of the meeting of Ardingly Parish Council held on Tuesday 2nd April 2013 at 7.30pm in the Reading Room at Hapstead Hall

Present:

Mr. W. Meldrum (Chairman)	Mr. K. Monk
Mr. M. Brixey	Mr. G. Ruse
Mrs. R. Chalk	Mrs P. Dennis
Mrs. S. Chapman	Mr T. Clement
Mr D. Walker	Mrs R. Jarvis (part of meeting)

Apologies

Mr N. Moorey
Mrs F. Rocks

In Attendance:

Mrs. F. Elwood (Locum Clerk)
One member of the public

57.	Procedural Matters 57.1 Apologies were accepted from Mrs F. Rocks and Mr. N. Nick Moorey. 57.2 Mrs Chapman declared an interest in item 65.1. The nature of the interest being that her husband is on the governing committee. 57.3 The Minutes of the Meeting held on Tuesday 5 th March 2013 were signed by the Chair as a true and accurate record after amendment to include apologies from Mr Walker.	
58.	Appointment of new clerk The Chairman reported that they have interviewed three candidates. One candidate was a possibility but the interview panel agreed that the other two were not suitable. A further four (possibly five) candidates will be invited to attend interviews in a couple of weeks time. There appeared to be a general lack of understanding of the role.	
59.	Matters arising from the previous minutes, not covered elsewhere on the agenda 59.1 The new arrangement for issuing bus passes has been publicised in the Village Voice. 59.2 The ANPR tower has been installed. It is large but not too prominent. 59.3 The period covered by the water bill presented at the last meeting was August to January. Given the period covered, the amount is not a cause for concern.	
60.	Finance 60.1 The schedule of payments for March was received and approved.	
61.	Emergency Planning Committee 61.1 Mrs Chalk gave a verbal report about the events on 10 th /11 th March which led to Andrew Elliott carrying out unauthorised work to keep the roads open during bad weather. Work had been authorised for 10 th March, with a provisional arrangement for 11 th March subject to funding being found. Mr Elliott had not heard from the Parish Council and decided to plough and grit the roads as would not have had time to do it later that day. Due to the misunderstanding, Mr Elliott has only charged for gritting. After discussion it was agreed that the bill would be paid but Mr Elliott told that this would not be paid on this basis again.	

	<p>It was agreed that future arrangements would be decided at a meeting of the Emergency Planning Committee.</p> <p>61.2 The next meeting will be held on Monday 22nd April 2013 at Hapstead hall starting at 8pm.</p>	
62.	<p>Environment and Traffic Committee</p> <p>62.1 HGVs driving through Ardingly village Mrs Chapman had received a request from Mr Blackwell, prompting residents to write to hauliers in an attempt to reduce anti-social driving. It was agreed that lorries belonging to A.C. Cook [and another company] were the most regularly speeding and it was agreed that Mrs Chapman will draft a letter to them on behalf of the Parish Council to be sent by the Clerk asking them to drive more considerately.</p> <p>62.2 Hansons HGV Movements Now the plant is fully operational, the Parish Council should be receiving regular reports of HGV movements. The Clerk to contact WSCC to request a report.</p> <p>62.3 Cluster Agreement APC is in the process of finalising the agreement but operational details of how the work would be carried out has yet to be determined. It was agreed that the Chairman can sign the agreement on behalf of the Parish Council. Mr Walker asked if the 90 highways faults already on the list will be part of the new arrangement. The chair stated that it was likely some of the items would carry over to the new arrangements and some would be left for Balfour Beatty to complete. The chair also noted that it was likely that at times there will always be more work than funds available. The chair confirmed that the area covered by the new arrangement would be the entire parish.</p> <p>62.4 The next meeting of the Environment and Traffic Committee will be held on 2nd May 2013 starting at 7.30pm in the Reading Room at Hapstead Hall. All members of the Parish Council were invited to attend. Colin Davis would be making a presentation and discussing the consultation. Some payment will be due to the consultant at this time.</p>	
63.	<p>Hapstead Hall Management Committee</p> <p>63.1 The minutes of meetings of the Hapstead Hall Management Committee should be sent to the clerk for distribution to all members of the parish council.</p> <p>63.2 Mr Monk reported that there is a continuing problem with the cistern being opened in the disabled toilet.</p> <p>63.3 The telephone has now been installed and can be operated anywhere in the hall. The new number is 891173. The costs incurred so far are:- £49.48 for installation and £100 for the line. Ongoing costs will be £19.98 for line rental and broadband. It was agreed that APC will pay for this. The payphone is yet to be installed and this will be paid for by the Hapstead Hall Management Committee, although is expected that costs will be covered by usage.</p>	
64.	<p>Neighbourhood Plan Committee</p> <p>64.1 It was reported that members had agreed to instruct a Consultant to write the Neighbourhood Plan.</p> <p>64.2 A site appraisal had been carried out. Twelve sites were put forward; seven were rejected as they were not large enough; five were inspected and scored for a set of objective criteria etc. One of the owners did not want their site to be put forward. A draft site appraisal will be produced during the next week.</p> <p>64.3 Mrs Dennis reported concern amongst elderly residents about the reduction in public transport. She said several people are thinking of moving out of Ardingly because of it. The problem of public transport in rural areas should be added to a future agenda.</p>	
65.	<p>Planning Committee</p> <p>65.1 APC will not be objecting to licence application 13/00598/LAPRM for Ardingly College. Mr Monk will draft a reply for the clerk to send to Mr and Mrs Soper explaining the reason for this decision.</p>	

	65.2 The comments submitted for planning application 13/00729/FUL were ratified by the parish council with no objection.	
66.	Recreation and Open Spaces Committee Mr Moorey was not present to provide a report. It was noted that care needed to be taken in carrying out feasibility plans to ensure good value was achieved from spent funds.	
67.	Youth Management Committee 67.1 The Youth Club requested use of the multi-courts free of charge for two hours on a Thursday evening, once a month. Members agreed to this request, provided the courts are not already booked for another group. 67.2 Due to Cinema Cinema's schedule, it is now intended to launch the Cinema Club during the third week in May. Hapstead Hall has been identified as the best venue and it has been suggested that up to 100 people can be accommodated. However, it was noted that the hall licence allows for a maximum of 84 people. It was also noted that a ladder will be needed to black out windows at either end of the hall. 67.3 The next meeting of the Youth Management Committee will be held on 23 rd April 2013.	
68.	Reports from representatives on outside bodies The clerk is to contact the new headmaster of St Peter's Primary School in September to arrange a meeting.	
69.	Summer Fete and Christmas Fayre The date was set for the Christmas Fayre – 30 th November 2013.	
70.	Consultations Nothing to report.	
71.	Correspondence The Chairman has received an invitation to visit the almshouses on 17 th May between 11am and 1pm.	
72.	Items for information only or inclusion on future agenda 72.1 Notifications were to be sent out for the meeting of the Environment Committee on 2 nd May. 72.2 Mrs Dennis reported there has been no interest in the request for a someone to report village activities to the Mid Sussex Times 72.3 There is a problem with vehicles parking outside Nottingham Cottage. However, as the new residents are thought to have moved in, it was agreed to keep the situation under review. 72.4 The Chairman will check whether a letter had been sent in relation to removal of trees at Tinkers Croft 72.5 Four extra people have offered to deliver the Village Voice, following the recent appeal for volunteers.	
73.	Future meeting dates Annual Parish Meeting – Tuesday 7 th May 2013 Annual General Meeting – Tuesday 14 th May 2013	

MEETING CLOSED 8.45pm