



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany

Tel: 01444 226 209

Email: ardinglypc@hotmail.co.uk

Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the meeting of Ardingly Parish Council held on Tuesday 3rd September 2013 at 7.30pm in the Reading Room at Hapstead Hall

Present:

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| Mr. W Meldrum (Chair) | Ms. S. Chapman |
| Mr. N. Moorey | Mrs P. Dennis |
| Mr. G. Ruse | Mrs. R. Chalk |
| Mr. D. Walker | |

Apologies

Mr. K. Monk
Mr. M. Brixey
Mr. T. Clement
Mrs. F. Rocks

In Attendance:

Mrs. S Mamoany (Clerk)
Mrs. R. Jarvis (RFO)

3 members of the public

Rachel McMardan spoke at the start of the meeting about her concerns about the Fracking situation in Balcombe. She felt it would be beneficial if a talk was arranged on the subject so that if villagers were interested they could come along. The Chair pointed out Fracking has been on the agenda and it has been discussed at previous meetings and it is important that objective views are being given to the public concerning this matter. Rachel had a speaker who was interested in giving a talk, it was requested that the Clerk gave her contact details of the Village Voice so if they wished to go down this route it could be advertised independently.

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| 143. | Procedural Matters 143.1 Apologies were received from Mr K Monk, Mr M Brixey, Mr T Clement and Mrs F Rocks. 143.2 No declarations of interest were declared 143.3 The minutes of the meeting held on Tuesday, 2 nd July were AGREED and signed by the Chair as a true and accurate record. The minutes of the extraordinary meetings held on the 30 th July and the 5 th August 2013 were not available. | |
| 144. | Matters arising from the previous minutes, not covered elsewhere on the agenda There were no matters arising from the previous minutes. | |
| 145. | Finance 145.1 The schedule of payments was circulated AGREED and signed by the Chair. The Chair pointed out that perhaps the item on the agenda should be changed as these payments | |

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| | <p>were now being approved electronically by two members of the Council and therefore have already been agreed. It was felt that it was necessary to continue with producing this document at meetings to show a record of payments.</p> <p>145.2 The RFO's additional hours were discussed and AGREED. These additional 26 hours were carried out in connection with year end work. The Chair mentioned that he was concerned about the additional hours when the RFO's hours were increased last year.</p> <p>145.3 It was AGREED that the Council would pay for the Clerk's membership to the Society of Local Council Clerks (SLCC) as was the arrangement with previous Clerks.</p> <p>145.4 To was reported that the final cost for the banner for the Village Fair was more than the original £50 that was agreed, (£59.34) therefore it was AGREED that the Council would pay the additional £9.34</p> <p>145.5 The Clerk circulated a breakdown of the publicity expenses for the Neighbourhood Plan and Traffic Appraisal consultations.</p> <p>The Traffic Appraisal costs came to £344.60 (leaflets, display sheets for boards, copies of Traffic Appraisal document) and the RFO advised that this was over budget by £8.00 when the VAT calculation was made. It was AGREED that this was acceptable.</p> <p>The Neighbourhood Plan costs came to £414.10 (including VAT) which included the banners, leaflets, A3 posters, display sheets for boards and copies of documents.</p> <p>It was discussed that the Council had received additional funding from MSDC for publicity costs and that this was within the budget.</p> <p>The Council had been advised by Claire Tester that additional funding was available for the NP from Locality for addition costs, such as the services of a consultant. It was agreed that the Clerk would investigate the situation with regard to putting in an application to assist with Neil Homer's further fees. If funds were not available, it was AGREED that the Parish Council would fund this cost.</p> | |
| 146. | <p>Environment and Traffic Committee</p> <p>146.1 It was reported that the Parish Council had received a letter from Councillor Bill Acraman to confirm that the Traffic Appraisal document was approved in principle by WSCC. The community responses were being collated to put together in a document for Bill Acraman to use as evidential support at the CLC Meeting to be held on the 24 September.</p> | |
| 147. | <p>Hapstead Hall Management Committee</p> <p>It was reported that individual timers had been fitted to the heating controls for the hall and reading room, so they could be operated independently and hopefully reduce heating bills. The timers were paid for with a grant.</p> | |
| 148. | <p>Neighbourhood Plan Committee</p> <p>148.1 The consultation period had commenced on the 13th August and the Council had received some responses. The consultation was ongoing.</p> <p>148.2 It was generally felt the Presentation to the public went well and had a good attendance of nearly 200 people over the two days. Councillors and members of the NP Committee who were present at the event advised that they had lots of good positive feedback, even when the feedback was not in favour of the plan, people had commented on the amount of work that had gone into producing the Plan.</p> <p>148.3 It was agreed at the recent NP Meeting that Neil Homer from rOCH would continue to be involved. The Clerk would create a log of all the responses as they came in.</p> | |
| 149. | <p>Planning Committee</p> <p>149.1 An update of the Planning Applications received was provided as follows:</p> <p>AR/13/01372/FUL – 19 College Road, Ardingly – permission granted</p> | |

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| | <p>AR/13/01736 /FUL– Tinkers Croft, Street Lane, Ardingly – single garage at front of property to be retained, addition of door/window built in front elevation. New external staircase. – permission granted.</p> <p>AR/13/-1832/FUL – 2 Shellbrook Cottages, College Road, Ardingly – amendments to previous application. Two storey flank extension to replace existing flat roof single storey extension. This application is to change the 2nd Floor extension from tile hanging to Marley Cedral Weatherboard. – permission granted.</p> <p>AR/13/01969/FUL – Adjacent to the Millennium Seed Bank, Wakehurst Place – erection of a new boiler house to enclose 500kW wood chip boiler which will serve the majority of the site heat demands – pending.</p> <p>Two new applications were received for comment as follows: AR/13/0265/FUL – 2 Newcroft Cottages, Selsfield Road, Ardingly - Driveway and crossover AR/13/0289/FUL – Middle Lodge, Lindfield Road, Ardingly, West Sussex, RH17 6TS – Rear and side extension to existing main house and new garage.</p> | |
| 150. | <p>Recreation & Open Space Committee</p> <p>150.1 The Football Club had reported that a tree needed urgent trimming back as it was affecting the use of the football pitch. The Clerk obtained a quotation from Cedarwood and it was AGREED to accept this quote for the sum of £90 to carry out the required work, which would be carried out as soon as possible, hopefully prior to the first match.</p> <p>150.2 The ROSPA report had been received and will be discussed and reviewed at the next Recreation and Open Space Committee meeting on the 17th September.</p> | |
| 151. | <p>Youth Management Committee</p> <p>151.1 The Streetmate Proposal document was circulated prior to the meeting. Funding for the Youth Club was discussed and that Council needed to try and secure further funding for all three terms of the year. Other opportunities suggested were the Princess Trust and the Rotary Club.</p> <p>151.2 The Council is in the process of submitting a Youth Club grant application to Affinity Sutton which needs to be completed prior to the 13th September.</p> | |
| 152. | <p>Training & Events</p> <p>152.2 It was AGREED for the Clerk to attend the SSALC Clerk’s Networking Day on the 8th November.</p> <p>152.3 The Clerk advised that Sarah Chapman and Fiona Rocks had expressed an interest in attending the SSALC training arranged by Turners Hill PC in October. It was AGREED a maximum budget of £100 for this event, as costs are still to be confirmed.</p> | |
| 153. | <p>Mobile Civic Amenity Collections</p> <p>The Clerk had been approached by a resident to see if it was possible to reinstate the Mobile Civic Amenity Collections that had been cancelled due to cost factors two years previously. The current cost was reported to be £304.53 per visit and although it was felt this was good value for money it was felt at this time that we had not received enough comments to warrant the reinstatement of this service. It was also noted that it could be better for residents to spend money in other areas, for example assisting with additional gritting / snow clearing during the winter months.</p> | |
| 154. | <p>Defibrillator</p> <p>The owners of the Post Office have agreed to locate the defibrillator, however it was felt by both them and the Parish Council that some training should be provided in the use of the equipment.</p> | |

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| | It was suggested that a group training session could be arranged to train up several people in the village. A budget was given of £250 maximum and the Clerk agreed to explore options available and would liaise with the Chair to finalise. | Clerk |
| 155. | Chairman & Clerk Boards It was AGREED to accept the quotation received for £76 to update both the Chairman and Clerk Boards in the Reading Room. | Clerk |
| 156. | Highways Cluster Group The current report received from HHTCIC was circulated prior to the meeting. The Clerk was due to meet with Steve Trice in the next few weeks for an update on progress. The clerk was requested to report a pot-hole on West Hill. The footpath to the side of Knowles Mead / Mead Croft was discussed and the Clerk was asked to check if the brick wall / fence had been reinstated, as it was believed that this was part of the conditions for re-routing the footpath. If this has not been done, the Clerk was asked to write to the owner. | Clerk Clerk |
| 157. | Consultations There were no consultations to discuss. | |
| 158. | Correspondence No correspondence was reported. | |
| 159. | Items for information only or inclusion on future agenda It was reported that Georgie Curtis would not be able to take bookings for the multi-courts in the future as she had moved out of the area and the Council needed to find another person to take over this responsibility. It was suggested that Council ask Roy Simmonds to see if he knows of anyone that would be willing to help. The Parish Council had requested a key to the multi-courts. It was mentioned that it would be beneficial to have a discussion about budgets prior to the Finance Committee Meeting to think ahead to the coming year and the priorities to where we allocate funds. The Mary Puckle fund was briefly discussed, interest received on this account is very minimal due to the low interest rates and 75% goes to the school and 25% to the Parish Council. | Clerk |

MEETING CLOSED 8.45 pm