



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany
Tel: 01444 226 209
Email: ardinglypc@hotmail.co.uk
Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the Ardingly Parish Council Meeting held on Tuesday, 4th November at 7.30pm in the Reading Room at Hapstead Hall

Present:

Mr. W. Meldrum (Chair)	Mrs. P. Dennis
Mr. M. Brixey	Mr. J. Aloof
Mr. K. Monk	Mr. G. Ruse
Mrs. F. Rocks	Mr. D. Stutchbury

Apologies Mrs. R. Chalk, Mrs. R. Jarvis (RFO)

In Attendance: Mrs. S Mamoany (Clerk)
2 members of the public

Public Questions

428	<p>Procedural Matters</p> <p>428.1 Apologies were received from Mrs. R Chalk and Mrs. R Jarvis (RFO).</p> <p>428.2 No Declarations of Interest were made.</p> <p>428.3 The minutes of the meeting dated 7th October were agreed and signed as a true and accurate record by the Chair.</p> <p>428.4 The Council received 3 applications for the Council Vacancies following advertising on the notice board, website and Parish Magazine. The applicants were Mr. Paul Burr, Mr. Rob Lawson and Mr. Roger Harris. Mr Lawson was not present at the meeting but had sent his apologies. Mr. P Burr and Mr. R. Harris were invited to give a brief talk about their experience and what they felt they could bring to the Council. Mr. R Lawson's application was read out by the Chair in his absence from the meeting.</p> <p>Councillors then voted as per the procedures as follows:</p> <p>Rob Lawson – 5 Paul Burr – 3 Rob Lawson was therefore co-opted onto the Council.</p> <p>A second vote was held and votes were as follows: Paul Burr – 6 Roger Harris – 2 Paul Burr was therefore co-opted onto the Council to fill the second vacancy.</p>	
------------	--	--

	<p>Thanks was given to Roger Harris for his application and attendance at the meeting. It was noted that Roger would be interested in joining the Traffic Committee as the Terms of Reference allow residents to join and the Clerk will inform him when the next meeting is held.</p> <p>Paul Burr was welcomed to the meeting by the Chair.</p> <p>428.5 The Clerk had circulated a document showing the role of the Chairman to assist all Chairman of Committees in understanding the role. It was also useful for new members to read. Following conversations at the previous meeting regarding matters relating to Hapstead Hall it was agreed that a review of the Terms of Reference should be carried out at the next Parish Council Meeting. It was noted that the Hapstead Hall sits separately from the Parish Council. The Chair had raised issues due to concerns about assets and resources.</p> <p>428.6 It was unanimously agreed that Paul Burr joined the Planning Committee and Traffic Committee and Mick Brixey agreed to stand down from the Traffic Committee.</p> <p>JA raised the issue that the Emergency Planning Committee could benefit with some additional members as it is a very small Committee. It was noted that the Terms of Reference would be checked at the next meeting to increase the membership and then new members could be added if required.</p>	
429	<p>Matters arising from the previous minutes not covered elsewhere on the agenda</p> <p>KM had checked the situation with the availability of an electric supply for the small tree, however no one was able to assist. The Chair offered to see if he could set up a battery operated system.</p> <p>JA reported that he had met with the Footpath Ranger and spent several hours walking the Ardingly footpaths. Several maintenance items were noted and are being dealt with by the end of November.</p>	Chair
430	<p>Finance</p> <p>430.1 The schedule of payments for October was circulated, noted and AGREED by the Council.</p> <p>It was noted that the plants and beds in the village which had been replanted were looking very smart.</p> <p>430.2 The Finance Committee are meeting on the 19th November to discuss and review the budgets for 2015/16. All Councillors are welcome to attend.</p> <p>FR requested that the Youth Committee budget remained at £950, as although the Youth Club is not currently running, they are hoping to run some events in the village for young people next year.</p>	
431	<p>Environment and Traffic Committee</p> <p>431.1 The Chair reported that our Project Manager, Sylvie Hardcastle has left WSCC and Keith Budd has taken over the role and has been briefed on the project.</p> <p>431.2 A meeting is due to take place with WSCC (Helen Card), the Police (PCSO Erica Baxter) and a resident regarding traffic matters including the Community Speedwatch. It was agreed that Mick Brixey would attend on behalf of the Council.</p> <p>431.3 The report on Brickyard Cottages has been received and the Clerk is waiting for confirmation from WSCC if the work required is down to Highways or if we need to approach Operation Watershed. The Clerk will chase WSCC regarding this matter.</p>	<p>MB</p> <p>Clerk</p>
432	<p>Hapstead Hall Management Committee</p> <p>432.1 GR reported that the new boiler will be fitted next week to replace the one that it not working. The length of the warranty is 2 or 3 years, GR will check this information. It was suggested that perhaps a service contract should be put in place.</p> <p>The electrical C1 works have been completed. Two further quotes were obtained, following research on these, it was agreed that the Committee would go with the original contractor who quoted. The remaining work will be done around the Christmas period so as not to affect too many bookings. The Committee felt that as these items had been flagged up as issues, they should proceed with getting them done and bring the electrics up to the correct standard.</p> <p>PD thanked GR and KM for all the work they put into running the Hapstead Hall. The next Hapstead Hall Committee Meeting will be held on the 17th November at 7.30 pm should any other Councillors wish to attend.</p>	GR

433	<p>Neighbourhood Plan Committee 433.1 The Chair reported that the Ardingly Neighbourhood Plan has passed the examination, subject to some minor amendments required which will be carried out by MSDC. The NP will then be put forward to the MSDC Cabinet Meeting to be held on the 1st December and hopefully proceed to referendum in the New Year. The Chair, Clerk and MSDC are currently working on a press release.</p>	Chair/Clerk
434	<p>Planning Committee 434.1 The minutes of the Planning Committee Meeting held on the 7th October 2014 were circulated and noted. 434.2 The Chair wished to clarify the objectives and criteria of the Planning Committee when decisions were made. MB confirmed that the Planning Committee uses the NPPF as guidelines and site visits are made by the Committee prior to decisions and comments being submitted to MSDC. The Clerk had recently forwarded some planning articles to the Committee that had been published to assist Planning Committees. The Neighbourhood Plan when it has proceeded to referendum will also be used as a planning document.</p>	
435	<p>Recreation Ground and Open Spaces Committee The next meeting is to be held on Thursday, 6th November when the budgets will be discussed and reviewed prior to the Finance Meeting.</p>	
436	<p>Emergency Planning Committee FR and JA will attend the Community Resilience Workshop to be held on the 6th November at County Hall, Horsham.</p>	
437	<p>Youth Management Committee 437.1 The Clerk reported that the final paperwork relating to the London Community Foundation grant has been completed and their was an under spend of £110.75, which will need to be returned.</p>	
438	<p>Training and Events 438.1 GR attended the Airs AGM on behalf of the Council. PD reported that the Police Panel meeting is due to be held in November and it was noted that we should highlight the information provided by the Police regarding the darker evenings and how to prevent crime. The Clerk will update website with information and place an article in the Village Voice.</p>	Clerk
	<p>It was noted the Neighbourhood Watch sign at the end of Munnion Road needs to be replaced as it has been knocked over. The Clerk will investigate this matter.</p>	Clerk
439	<p>Highways Cluster Group 439.1 Nothing to report on the HHTCIC Cluster Group. 439.2 The Clerk had received confirmation from WSCC Highways that the broken drain will be repaired on Westhill/Balcombe Road at the end of November, which will involve a road closure. College Road has been programmed for surface dressing works in 2015/16 prior to this pre-surface dressing works which will incorporate patching repairs to various sections of the carriageway. Highways noted that Copyhold Lane has no outstanding defects, although the Council would not agree with this statement.</p>	
	<p>It was questioned if the road will be shut when work is carried out to Avins Bridge and the Clerk was asked to find out from Highways.</p>	Clerk
440	<p>Allotments The Clerk and Roy Simmonds have been working on the allotment waiting list, which just needs to be finalised. The Clerk has approached Councillor Gary Marsh to ask if any funding is available for the project, but as yet has received no reply; the Clerk was requested to follow this up.</p>	Clerk
441	<p>Christmas Fayre The event will be held on the 29th November. PD confirmed the Church are happy to arrange the carols. The Clerk is awaiting details from RC relating to the road closure notice.</p>	RC

	It was agreed that the Council would not comment on a Forest Management survey that had been emailed to the Clerk.	
448	Housing Supply Documents 448.1 The Clerk reported she had received the amendments back from MSDC and it appears most of the changes had been accepted. The Clerk is awaiting the revised maps and will chase this and circulate.	Clerk
449	Community Owned Companies No further research had been carried out on this subject.	
450	Correspondence Nothing to report	
451	Matters arising or for future inclusion on agenda The Clerk was requested to chase up MSDC regarding the pot/bin that has been reported on College Road that was reported by a resident. PD reported that we need to find a replacement for Juliette who very kindly run the column in the Mid Sussex Times which advertises village events and issues.	Clerk Clerk
452	Future Meeting Dates Finance Committee Meeting – 19 th November at 7.30 pm Planning Committee Meeting – 2 nd December at 7 pm Parish Council Meeting – 2 nd December at 7.30 pm.	

MEETING CLOSED AT 10.20 PM