



## ARDINGLY PARISH COUNCIL

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Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

### **Minutes of the Ardingly Parish Council Meeting held on Tuesday, 6<sup>th</sup> October 2015 at 7.30pm in the Reading Room at Hapstead Hall, Ardingly**

**Present:**

Mr. W. Meldrum (Chairman)	Mrs. R. Chalk
Mr. M. Brixey	Mr. D. Stutchbury
Mr. K. Monk	Mr. B. Strutton
Mr. S. Noel	

**In Attendance:**

Mrs. R. Jarvis (RFO)  
Mrs. S Mamoany (Clerk)

Tom Clark (Solitor & Monitoring Officer – Mid Sussex District Council)  
Councillor Gary Marsh  
Councillor Andrew MacNaughton  
2 members of the public

Comments from the public:

Jennifer May representing the Ardingly Twinning Association spoke and approached the Council regarding the possibility of putting up signage in the village. The village of Beuzeville in France, who Ardingly are twinned with, have signage and the Association would very much like Ardingly to have something similar, the project would be self funding. The Chair advised that this item would be added to the agenda for the next meeting for further discussion by the Parish Council. Jennifer was asked to send the designs for the signs to the Clerk for circulation.

Karin Alton representing the Ardingly Community Allotment Association had been invited to the meeting to discuss the wording on the sign which had been formally agreed at the Parish Council meeting in July. A discussion was held regarding the reasons why Karin felt that the name should have 'Community' rather than 'Village'. Karin advised that this reflects the thoughts of the Association Committee as they feel it is a community project. The Chair advised that the preference of the Council and Ardingly College was 'Village' as the allotments were for the village. Councillor Andrew MacNaughton advised that a decision should not be reopened within a 6 month period. The Chair apologised and advised that the Council were trying to be helpful in re-opening the conversation but had obviously made an error on this occasion. Further discussions were held on the other activities that Ardingly Community Allotment Association were looking towards in the future and Councillor Gary Marsh noted that the grants and planning permissions were for allotments and therefore caution would be needed to ensure activities were not breaching these conditions.

Councillor Gary Marsh and Councillor Andrew MacNaughton spoke with regard to item 660.2 relating to the role of the Ardingly Neighbourhood Plan with regard to planning decisions and this is noted in the minutes.

656.	<p><b>Procedural Matters</b></p> <p>656.1 Apologies were received from Jonathan Aloof, Rob Lawson, Fiona Rocks and Pam Dennis</p> <p>656.2 KM declared an interest in item 669 as he is President of the Ardingly Cricket Club. No other declarations of interest were made.</p> <p>656.3 The minutes of the meeting dated 8<sup>th</sup> September were AGREED and signed as a true and accurate record by the Chair.</p> <p>656.4 Tom Clark, Solicitor and Monitoring Officer from MSDC was in attendance at the meeting and reminded Councillors of their responsibilities with regard to disclosures and making sure that Register of Interests are up to date. If a member has an interest in any item on the agenda they should declare this and leave the room when the matter is discussed.</p>	
657.	<p><b>Matters arising from the previous minutes and not covered elsewhere on the agenda</b></p> <p>The wreath for Remembrance has been ordered and a representative from the Council will need to be available to attend the Church service.</p> <p>The Clerk had received a response from the Managing Agents of The Oak regarding the grass/hedges. They have advised no budget is available to carry out this work but if the Council wish to do this at their own risk they would be happy for us to proceed. Councillors were concerned about liability and WM suggested he did the work as an individual with no connection to the Council. The Clerk was requested to write to the agents again to ask why the property had been neglected when they were trying to find new tenants and what the current position is with the property.</p> <p>It was noted the wildflower area has been cut back on College Road.</p> <p>WM will arrange for the posters for the Waste Freighter service.</p>	<p>Clerk</p> <p>WM</p>
658.	<p><b>Finance</b></p> <p>658.1 The RFO circulated the schedule of receipts/payments for September and these were AGREED and signed by the Chair.</p> <p>658.2 St Peters Church had requested a donation of £350 for upkeep of the churchyard and this was AGREED</p> <p>658.3 The RFO reported that the external auditors report had confirmed the annual return was in accordance with the required terms.</p> <p>It was noted that they advised of a weakness on the asset register. The RFO confirmed this was raised with the Finance Committee and she had confirmed with the auditor the proper accounting treatment with regard to land; this has now been dealt with. In addition the dates of when land was acquired were not listed on the asset register, the RFO advised this was probably unknown and she would note this for future reference. Some amendments on the form were not initialed and the RFO and Chairman initialed these amendments as requested.</p>	Clerk/RFO
659.	<p><b>Environment and Traffic Committee</b></p> <p>659.1 The Clerk advised the minutes of the meeting on the 29<sup>th</sup> September were not completed and they would be circulated in due course.</p> <p>659.2 Following the Traffic Committee Meeting held on the 29<sup>th</sup> September, DS reported that it was a positive meeting with Richard Speller (WSCC Highways) in attendance and that an action plan would be drawn up by FR and the Clerk to assist with the project moving forwards.</p> <p>659.3 The Clerk has no further news on the Community Speed Watch project.</p> <p>659.4 DS confirmed that work is still in progress at Brickyard Cottages and the gullies at Westhill have hopefully been completed.</p>	
660.	<p><b>Planning Committee</b></p> <p>660.1 The minutes of the meeting held on the 8<sup>th</sup> September were circulated and noted.</p> <p>660.2 Councillor Gary Marsh and Councillor Andrew MacNaughton discussed the role of the Ardingly Neighbourhood Plan and how it was used in planning applications. They advised that if the Parish Council had objections regarding an application that both of them should be informed and they would give support where appropriate.</p> <p>The Clerk was advised in the future to send comments to both District Councillors when comments</p>	



669.	<p><b>Cricket Club</b> 669.1 Following the Recreation Committee meeting it was discussed that perhaps the Parish Council could provide a grant to the Cricket Club to support the Youth section, as the numbers have increased and mainly members are from within the Parish.</p> <p>DS suggested that maybe a Youth Club could run after the Cricket training sessions to encourage other young people to get involved.</p> <p>It was AGREED KM would speak to Nick May to see what his thoughts were on how the Parish Council could support and be involved.</p>	KM
670.	<p><b>Christmas Fayre</b> 670.1 KM/RC are meeting the electrician on the 28<sup>th</sup> October to discuss the lighting for the oak tree and get some costings for replacing them if required.</p> <p>KM will speak to Mrs Overy about using her electricity supply for the smaller tree this year. The Council will reimburse the cost of the electricity if she is agreeable.</p>	KM
671.	<p><b>Committees</b> 671.1 The role of Committees was discussed following the recent decision regarding the removal of the zip wire by the Recreation Ground and Open Spaces Committee.</p> <p>It was noted that Committees can make decisions within the Terms of Reference of that Committee and within budget if that Committee has a set budget. Committees are used to share the load of the work of the Parish Council. Minutes of meetings are circulated to all Parish Councillors and it is important that these are read by all members, even if they are not on the Committee.</p> <p>Communication should be with the Chairman of the Committee regarding any issues. Therefore, the member should get a better understanding of why a decision was made by speaking with the Chairman, if they were not present at the meeting themselves.</p> <p>The Chair noted that the allocation of financial resources, are an important role of the Council and all Committees.</p> <p>The required process is in place with regard to Committees and these should be followed and respected by all members.</p>	
672.	<p><b>Consultations</b> 672.1 Gambling Act 2005 Policy Consultation. The Clerk had circulated the details of this consultation, no comments were made. 672.2 MSDC Sustainability Appraisal/Strategic Environmental Assessment Addendum Consultation. The Clerk had circulated the details of this consultation, no comments were made.</p>	
673.	<p><b>Correspondence</b> The Clerk received a complaint from a resident regarding parking outside the Korana Centre and that bin lorries cannot get down their road and as a consequence the bins are not being emptied. The Clerk advised that the resident approached the Korana Centre as they might not be aware of the issue. The Council felt that it was not something they could assist with as drivers were not breaking any parking restrictions.</p> <p>The Council had received an invitation to the SALC AGM for elected members to attend to be held on the 19<sup>th</sup> November at Chichester. DS advised he would try to attend.</p>	DS
674.	<p><b>Matters arising or for future inclusion on agenda</b> Items for future agenda - Community Asset Register, Dog Bins and Christmas Lights</p>	
675.	<p><b>Future meeting dates</b> Emergency Planning Meeting – 20<sup>th</sup> October 2015 at 7.30 pm Planning Committee Meeting – 3<sup>rd</sup> November 2015 at 7.00 pm Parish Council Meeting – 3<sup>rd</sup> November 2015 at 7.30 pm Finance Meeting – 11<sup>th</sup> November 2015 at 7.30 pm – it was noted all Parish Councillors are invited to attend this meeting.</p>	

**MEETING CLOSED AT 9.45 PM**