



ARDINGLY PARISH COUNCIL

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Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the Ardingly Parish Council Meeting held on Tuesday, 1st March 2016 at 7.45pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mr. W. Meldrum (Chairman)	Mr. R. Lawson
Mr. K. Monk	Mr. B. Strutton
Mr. S. Noel	Mr. D. Stutchbury
Mrs. F. Rocks	Mrs. R. Chalk (part of meeting)
Mrs. P. Dennis	

In Attendance: Mrs. S. Mamoany (Clerk)

Comments from the public:

Two members of the public were present at the meeting.

Mrs Brown asked the Parish Council if they were intending to continue with the application to register The Oak Public House in Street Lane as a Community Asset and noted that the vendors had removed it from the market due to the application currently being processed by MSDC.

The Chair advised this item was not listed on the agenda for discussion, however would be mentioned in 776.

Both members of the public present were in support of the SID machine and the effect it had made on traffic speeds within the village. The Chair advised the Traffic Committee were still working on the Traffic Calming Scheme and residents were attend these meetings.

775.	Procedural Matters 775.1 Apologies were received from Mick Brixey, Jonathan Aloof and Rachel Jarvis (RFO). 775.2 No declarations of interest were made. 775.3 The minutes of the meeting dated 2 nd February 2016 were AGREED and signed as a true and accurate record by the Chair with one minor alteration to the wording regarding repairs to Hapstead Hall to read 'Balancing is needed to the heating system and roof repairs and no Section 106 are available for this'.	
776.	Matters arising from the previous minutes not covered elsewhere on the agenda It was noted that following the Council's application to register The Oak as a Community Asset an email had been received from Chris Riggott at MSDC explaining the procedures and indicating that it might not be a suitable asset to register as for example the village does have other pubs. In	

	<p>addition, the Council does not have a bid they wish to put forward. The Clerk requested that Chris checked with Claire Tester with regard to the other assets that are listed on the Ardingly Neighbourhood Plan. It seems unclear what the Parish Council should be doing as advice from Mark Bristow was that they should be formally registered, as they are listed in the NP.</p> <p>The Clerk had received a phone call today from a party interested in purchasing The Oak, but had been informed that the vendors were withdrawing the property from the market due to the Council's application. The Council discussed concerns with regard to the what effect registering the property might have on the sale, ie the building might stay empty for longer and it was decided to arrange an extraordinary meeting to consider the way forward with this application.</p> <p>The Clerk confirmed that she had received written confirmation from the insurance company that they will pay for the costs of the repairs to the fingerpost on Burstow Hill junction and she will instruct the contractor to proceed.</p> <p>The Clerk advised that she had spoken with Simon Hardy at MSDC with regard to applying for a grant to assist with the repairs to the zip wire. However, he confirmed that this was not a suitable project for grant funding, as it would be considered as maintenance. The Clerk will finalise the quotes and the repair work will be carried out using reserves as agreed.</p> <p>The Clerk is awaiting letter from the solicitor in regard to the Hapstead Hall land ownership so that a meeting can then be arranged.</p> <p>The Clerk has instructed the contractor to refurbish the notice boards, this will be dependent on weather conditions.</p> <p>It was noted that the IDP needs to be updated following a request from MSDC by the 8th April 2016.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Council/Clerk</p>
<p>777.</p>	<p>Finance</p> <p>777.1 The schedule of receipts/payments were circulated for February and these were AGREED and signed by the Chair.</p> <p>777.2 In the absence of the RFO the internal audit report dated 16 December 2015 was circulated. It was noted that several procedure issues needed action and the Clerk was asked to check the situation regarding insurance cover for Hirer's. The Clerk and RFO will action the points raised in the report.</p>	<p>Clerk/RFO</p>
<p>778.</p>	<p>Environment & Traffic Committee</p> <p>778.1 FR reported that she had met with Richard Speller and he had agreed that a project manager should be assigned to Ardingly Traffic Calming Project. The Council now have a budget, £33,000 CIL funding and £87,953 S016 funding and require technical advice and assistance from WSCC to move forwards.</p> <p>778.2 Village Gateways. Sarah Chapman has submitted the completed grant to the CLC on behalf of Living Streets in the hope of receiving £2,500 towards the village gateways. Quotations have been received in the region of £5,000 and additional funds from the Traffic Calming reserves will be used towards this project. The CLC Meeting is on the 14 March 2016 when a decision will be made.</p> <p>778.3 FR reported that the SID machine had been moved around the village in the past few weeks and thanked WM for his help with this. It has come to light that data from the machine has not been downloaded since 2012 and it has not been easy to obtain any useful data from the equipment unfortunately with the locations unable to be identified. 5,500 readings were taken showing an average speed of 37km, indicating that traffic is not speeding as much as was thought.</p> <p>778.4 Twinning Signs. It was AGREED (7 for and 1 against) that the Twinning Association could locate a sign reading 'Twinned with Beuzeville' underneath one of the gateways into the village, it was suggested that Selsfield Road would be the best location, as this was the widest entrance point out of the three gateway locations. The Clerk will advise Jennifer May and the Twinning Association will need to work with the Traffic Committee with regard to timings.</p> <p>778.5 FR advised that it might be considered that focus groups could be set up representing the different areas of the village. An idea that had been suggested was bollards along the High Street to protect pedestrians from traffic. FR would also like to put together some displays for the Annual</p>	<p>Clerk</p>

	Parish Meeting of the current proposals.	
779.	Planning Committee 779.1 The minutes of the held on the 2 nd February 2016 were circulated and noted.	
780.	Recreation Ground Committee 780.1 DS reported that he had met with ML Surveyors and was hoping for the completion of the plans by the end of March. The Recreation Meeting will be postponed on the 16 th March and will be rescheduled when the plans are completed for discussion. It was noted that Dave Port from the Cricket Club had passed on some information relating to grants, however at the current time the Council are not in a position to apply as costings for the project are unknown. 780.2 The Clerk reported that some works had been completed on the playground equipment. 780.3 The pathway on the Recreation Ground (adjacent to the Tennis Courts) has been repaired although one area remains an issue where the oak tree roots are making the path uneven. It is assumed that WSCC have carried out the repairs, following the Council asking Barcombe Landscapes to tidy up the pathway in general behind the leylandi trees.	
781.	Emergency Planning Committee 781.1 JA was not present at the meeting, however RC advised that following a meeting the Emergency Plan is nearly completed and they are canvassing for volunteers. The Winter Management Plan will be reviewed in June this year.	
782.	Youth Management Committee Nothing to report.	
783.	Training, events and attendance at outside meetings 783.1 The Cluster Meeting was attended by DS/RL who reported that Speed Watch was again discussed and Balcombe have equipment should our scheme get off the ground. The Clerk was given contact details for Jim Stobart at Sussex Police. The Cluster discussed the possibility of purchasing a SID machine together in the future, which seemed a sensible idea and grant funding might be available. It was noted that Turners Hill have run the Cluster Meeting for several years and asked if other Councils would be prepared to take it in turns to host. The Council AGREED that this would be an acceptable arrangement if needed. 783.2 RL/DS/BS/SN will be attending the SSALC Councillor Training event on the 10 th March. 783.3 Parish & Town Communication Meeting. The Clerk is not available to attend on the 23 rd March, the next meeting is due to be held on the 23 rd June. 783.4 EPLG Meeting – JA will attend on the 23 rd March. BS noted the Fracking Meeting to be held on the 16 th April at Haywards Heath and offered to attend. WM offered to give BS a lift to the venue.	BS/WM
784.	Allotments 784.1 The Clerk advised that one of the two final plots have been let. The water troughs will be completed in the next 2 weeks. Further quotes have been obtained for the sign which WM has agreed to organize. Roy Simmonds has taken on the role of Chairman to the Ardingly Community Allotment Association at the recent AGM.	WM
785.	Highways Cluster Group 785.1 The Clerk received an email from Steve Trice confirming the contract will continue until March 2017.	
786.	Cinema 786.1 FR reported a very successful last film evening, which sold out. The last film is Spectre in March and then the film nights will take a break and return in September. FR thanked everyone who helped to support the evenings.	
787.	Ardingly Waste Freighter 787.1 The Clerk confirmed dates for 2016/17 are April 10 th and October 23 rd from 10am to 12 noon. A garden waste collector will also be provided in April and if used well will return hopefully	

	in October. An article will appear in the Village Voice and Mid Sussex Times. FR will arrange for a poster to be displayed. Councillors should also be available if possible to assist on the day.	FR
788.	Christmas Lighting 788.1 RC/SN are looking at costings for replacing the oak tree lighting and will report back at the next meeting.	RC/SN
789.	Annual Parish Meeting 789.1 It was AGREED the Clerk would approach Iain Nicol (SEAS), Ardingly Twinning Association and Ardingly Community Allotments to invite them to attend the Annual Parish Meeting and give a talk to residents. FR noted she would like to put some displays together. Other ideas were to promote the areas that the Standgrove Site S106 funds would be spent on so residents are aware what is being put back into the village from the development. The meeting will be held on Tuesday, 26 th April 2016.	Clerk
790.	Fly the Flag Event – 14th March 2016 790.1 Arrangements are in place for the Fly the Flag event and the Clerk is corresponding with both St Peters Primary and Ardingly College with regard to children being involved in the event. KM will read the Commonwealth Affirmation and a member of the Council will need to make a welcome speech. KM will arrange for a photographer to attend. BS will raise the flag. It was AGREED a £75 budget would be available for refreshments which Barbara Monk has kindly offered to provide.	Clerk
791.	WSCC future Council Tax Increases JA requested this item on the agenda, but was not present at the meeting.	
792.	Village Car Park 792.1 DS suggested that the Council should consider purchasing the village car park as it was an asset to the village and the possibility of using the S106 funding to do this was mentioned. The Clerk was asked to contact MSDC to see if this was a possibility. It was noted that maintenance issues would need to be considered if the Council were to take ownership of the facility.	Clerk
793.	British Legion 793.1 A working party meeting was held on the 10 th February with DS/MB/RL to discuss the Legion situation following the last meeting. WM was unable to attend. 793.2 A surveyor has been asked to quote to the Council for the cost of a full building survey as this would be independent from the British Legion (Head Office) survey. The Clerk is still awaiting a date from David Arnold for the next meeting and the revised costings as agreed at the last meeting held on the 27 January.	DS Clerk
794.	HM Queens 90th Birthday Celebrations – 21st April 2016 794.1 MB confirmed that the South of England Agricultural Society are keen to be involved in the beacon ceremony. The Clerk has received an email regarding Health & Safety from the insurance company which has been passed to WM who will manage the event.	WM
795.	Consultations The Clerk circulated a consultation relating to the Taxi Licensing Policy, in which amendments include the introduction of an English language proficiency test to all new drivers. The Council discussed and voted to AGREE to support the new policy (7 for, 1 against and 1 abstained). The Clerk will respond by the closing date of the 10 April 2016.	Clerk
796.	Correspondence It was noted the insurance company had confirmed no liability with regard to a claim relating to tree roots damaging drains at a property in Holmans. Zurich have written directly to the resident. A letter from MSDC regarding Temporary Event Notices (TENS) was received and advised that if attendance exceeds 499 people at an event the Council should consider applying for a premises licence. The Council did not feel they organized any events where an attendance exceeded 499. A letter was received from Worth Parish Council regarding Neighbourhood Planning. The Chair agreed to do some further research into the matter raised as the Council did not feel that had enough information on the subject and will report back to the Council.	WM

797.	Matters arising or for future inclusion on agenda Items for the next agenda, Annual Objectives and Signs in the village.	
798.	Future meeting dates Recreation Ground Committee Meeting – 16 th March 2016 at 7.30 pm – postponed, new date TBC Planning Committee Meeting – 5 th April 2016 at 7.00pm Parish Council Meeting – 5 th April 2016 at 7.30 pm Traffic Committee Meeting – 13 th April 2016 at 7.30 pm Annual Parish Meeting – Tuesday, 26 th April 2016 at 7.30 pm	

MEETING CLOSED AT 9.15 PM