



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany

Tel: 01444 226 209

Email: ardinglypc@hotmail.co.uk

Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the Ardingly Parish Council Meeting held on Tuesday, 1st November 2016 at 7.45pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mr. M. Brixey (Chairman)	Mr. W. Meldrum (WM)
Mrs. R. Chalk (RC)	Mr. B. Strutton (BS)
Mrs. F. Rocks (FR)	Mr. S. Noel (SN)
Mr. K. Monk (KM)	Mr. D. Stutchbury(DS)
Mr. R. Lawson (RL)	Mrs. P. Dennis (PD)

In Attendance:

Mrs. S. Mamoany (Clerk)
Mrs. S. Sparkes (RFO)

Comments from the public:

Sarah Chapman & David Hadden spoke and asked for support from the Parish Council regarding putting together a Conservation Area Statement for Ardingly which was linked to the Ardingly Neighbourhood Plan. The document would be drafted and then adopted by the District Council. The document would celebrate the history of the village and would help link up with other historical groups. It would require survey work and evidence to be gathered and once completed a village consultation could be held perhaps in April at the Parish Meeting. English Heritage are keen to encourage groups and would be of assistance. Alma Howell had offered to put a workshop together in December which could include other High Weald villages such as Balcombe, Horsted Keynes.

Stephanie Sparkes was welcomed as the new Responsible Finance Officer for the Parish Council.

937.	Procedural Matters 937.1 Apologies were received from Jonathan Aloof. 937.2 No declarations of interest were made relating to agenda items. 937.3 The minutes of the meeting dated 4 th October 2016 were AGREED and signed as a true and accurate record.	
938.	Matters arising from the previous minutes not covered elsewhere on the agenda It was noted that the Waste Freighter visit was well attended but more help was needed from Councillors on the day. The Clerk was asked to write a letter to thanks to SERCO for the service provided by the drivers. The survey of Hapstead Hall was carried out on the 25 th October 2016.	Clerk
939.	Finance 939.1 The schedule of payments for October 2016 were circulated, agreed and signed by the	

	<p>Chairman. 939.2 External audit report was circulated and the following comments were noted.</p> <p><i>The bank reconciliation does not support the figures in Section 2, as it does not add up and petty cash has not been correctly accounted for.</i></p> <p><i>The minute references for both Sections 1 and 2 and the date of the Chair's signature in Section 2 have been omitted. The Clerk confirmed that Sections 1 and 2 were approved in the correct order, but that the minute references were 848.3 and 848.2 respectively. The date of the Chair's signature should read 7.6.16.</i></p> <p><i>The smaller authority has not provided an adequate explanation for the variance between the prior and current year values in Box 3 of Section 2.</i></p> <p>It was noted that Rachel Jarvis had not gone back to the external auditor with an explanation. This item will be discussed at the November Finance Committee meeting.</p> <p>939.3 General and earmarked reserves were discussed and it was noted that the Mary Puckle and Kensal Donation needed to be looked into as it was unclear how they could be spent.</p> <p>SN noted that the playground/pavilion need money spending on them and the Council should consider the use of reserves and management of them for the future. The Council should also be pro-active in looking at future expenditure.</p>	<p>Finance Committee</p> <p>Finance Committee/RFO</p> <p>Finance Committee</p>
<p>940.</p>	<p>Environment & Traffic Committee</p> <p>940.1 Update on Traffic Calming Project. FR will look into costs and specifications of SID machines prior to the next Traffic Meeting.</p> <p>FR as Chair will write to the Cabinet Minister regarding the crossings proposed as she would like to see a better type of crossing installed in the village, rather than 'assumed crossings'.</p> <p>940.2 FR/DS met with Richard Speller (WSCC Highways) on the 25th October and confirmed post locations for SID units. Verges on footpaths were discussed and it was suggested that the siding work could be added to the Traffic Calming Scheme and paid for from S106 funding.</p> <p>FR/DS questioned the expenditure of £33,000 on the scheme plans, but was not provided with any answers from Richard Speller.</p> <p>A resident from Hett Close was concerned about access in and out and cars parking opposite and Richard Speller/FR/DS met with the resident to discuss the issues. It was advised that the Police have to ask Highways to look at the issue.</p> <p>940.3 Parking Scheme The possibility of making the grassed verges in Street Lane opposite the Korana Centre into parking spaces was looked at by Richard Speller which would create 10 spaces and allow bin lorries to access the private road opposite. It was suggested that the cost would be in the region of £22-25K which could be paid for from the S106 money allocated to car parking. This idea would go back to the Traffic Committee for further discussion.</p> <p>940.4 RC will arrange a meeting with St Peters School and FR as Traffic Committee Chair as noted in the November meeting.</p> <p>940.5 HGV's/Tractors – FR noted that residents have reported tractors being driven through the village at fast speeds with concerns being raised with regard to pedestrian safety. It was resolved that the Clerk would write to the two local farmers to ask them politely to respect the speed limits within the village.</p> <p>It was also noted that if residents see a Hanson's HGV speeding they can report this to Hansons directly if they take the registration of the vehicle. An article will be produced for the VV so that residents are aware of this.</p>	<p>FR</p> <p>FR</p> <p>Traffic Committee</p> <p>Highways</p> <p>Traffic Committee</p> <p>RC</p> <p>Clerk</p> <p>FR/Clerk</p>

941.	Planning Committee 941.1 The minutes of the meeting held on the 4 th October 2016 were circulated and noted. 941.2 DM/16/1509 – The Oak Public House, Street Lane, Ardingly – Listed building consent for works associated with the conversion of The Oak Public House to one Residential House. The above application is to be considered at Planning Committee B on the 3 rd November 2016. It was noted that this was listed building consent to the building and not associated to the new building proposed for the car park area that has been refused previously.	
942.	Recreation Ground Committee 942.1 DS advised that as planning will be required for the infill to the area to the rear of the pavillion a small extension could be put on the side. The M & E surveyors are still looking at what equipment is needed and how much space will be required, ie for water tanks. It was noted that a Planning Officer should be invited to come out and have a look at the suggested plans moving forward.	DS
943.	Emergency Planning Committee A Committee meeting is due to be held on 15 th November	
944.	Training, events and attendance at outside meetings 944.1 West Sussex ALC AGM Pulborough – 17 th October 2016 – BS/DS attended on behalf of the Council. Presentations were made by WSCC on various subjects including cuts in funding and the possibilities of Parish Councils taking on more responsibilities in the future and suggesting precepts be increased to cover these additional costs. RL advised he attended the Gatwick Airport Tour. RC/DS are attending on the 11 th November 2016.	
945.	Allotments 945.1 WM reported some conversations with the Ardingly Community Allotments regarding splitting plots, but they had been advised that this was not a possibility.	
946.	Highways Cluster Group 946.1 No update from Steve Trice at the current time.	
947.	Bus Service PD agreed she would try to arrange an appointment with the bus company to discuss the timetable as residents are not happy about the changes recently made. It was suggested that the 272 timetable could be promoted in the VV for residents to be aware of the service currently provided.	PD
948.	Ardingly Neighbourhood Plan 948.1 Conservation Area Appraisal. Following discussions prior to the meeting opening the Council resolved to support Sarah Chapman and David Hadden producing a Conservation Area Appraisal for the village. It was agreed the Stuart Noel would represent the Council on this project and PD offered her assistance. Should any expenditure be incurred Sarah and David will come back to the Council with costings.	SN
949.	Flower Bed at The Close, College Road 949.1 The Clerk was in the process of arranging a site visit with the owners of 2 The Close to discuss the way forward with the management of the border and the conifer trees that are on the boundary.	Clerk/KM
950.	Village Voice 950.1 It was resolved that a small thank you gift would be purchased for all those who help with distribution and the Editor, Mrs. Meldrum. A budget of £8 for a bottle of wine and £25 for a garden centre gift voucher was resolved . KM will arrange the purchase and distribution of these gifts.	KM
951.	Youth Equipment 951.1 There are several items of Youth equipment stored in the pavilion. It was resolved that FR and the Clerk will put together an inventory of the items as the Youth Club is no longer running and the pavilion refurbishment will require the building to be free from equipment.	FR/Clerk
952.	Consultations 952.1 Draft Taxi & Private Hire Licensing Penalty Points Scheme – The Council resolved to support this consultation and a letter of support will be sent by the Clerk.	Clerk
953.	Correspondence An email had been received from Roy Simmonds regarding the possibility of providing a memorial garden to Brian Ball to the front of the British Legion and if some funding could be	

	<p>provided by the Parish Council.</p> <p>An email from Liz Lancaster at MSDC had been received confirming that the S106 contributions from the Standgrove Development had been received by MSDC as follows: Leisure £39,303 Local Community Infrastructure £22,134 Community Building £17,073 and Transport £84,058 with a further amount of £3,895 still to be received.</p>	
954.	<p>Matters arising or for future inclusion on agenda</p> <p>KM noted that the Christmas Fayre will be held on the 3rd December and any offers of help to put the staging up on Friday, 2nd from 3pm would be greatly appreciated.</p> <p>BS noted he had completed the card on the wreath in preparation for the Remembrance Service.</p> <p>Funding for Memorial Garden for Brian Ball Christmas Lighting</p>	
955.	<p>Future meeting dates</p> <p>Planning Committee Meeting – Tuesday 6th December at 7.00pm Parish Council Meeting – Tuesday, 6th December at 7.30 pm</p>	

MEETING CLOSED AT 9.02 PM