



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany

Tel: 01444 226 209

Email: ardinglypc@hotmail.co.uk

Office: Tuesdays 10a.m - 12noon in Hapstead Hall, Ardingly

Minutes of the Ardingly Parish Council Annual Meeting held on Tuesday, 2nd May 2017 at 7.30pm in the Reading Room at Hapstead Hall, Ardingly

Present:

| | |
|--------------------------|----------------------|
| Mr. M. Brixey (Chairman) | Mr. K. Monk (KM) |
| Mr. J. Aloof (JA) | Mr. S. Noel (SN) |
| Mrs. R. Chalk (RC) | Mrs. F. Rocks (FR) |
| Mrs. P Dennis (PD) | Mr. B. Strutton (BS) |
| Mr. R. Lawson (RL) | Mr. W. Meldrum (WM) |

In Attendance:

Mrs. S. Mamoany (Clerk)
Mrs. S. Sparkes (RFO)

Councillor A MacNaughton

Comments from the public:

No members of the public were present.

| | | |
|--------------|--|-------|
| 1062. | <p>Procedural Matters</p> <p>1062.1 Mick Brixey was nominated as Chairman, this was unanimously agreed and resolved by the Council.</p> <p>1062.2 Mick Brixey signed the Declaration of Acceptance of Office, witnessed by the Clerk.</p> <p>1062.3 Derek Stutchbury was nominated as Vice Chairman, this was unanimously agreed and resolved by the Council.</p> <p>1062.4 Derek Stutchbury was not present at the meeting so will sign the Declaration of Acceptance at the next meeting.</p> <p>1062.5 Apologies were received from Derek Stutchbury.</p> <p>1062.6 No declarations of interest were made.</p> <p>1062.7 The minutes of the meeting dated 4th April 2017 were AGREED and signed as a true and accurate record.</p> <p>1062.8 The following meeting dates for 2017/18 were resolved by the Council. 6th June, 4th July, no meeting in August, 5th September, 3rd October, 7th November, 5th December, 9th January, 6th February, 6th March, 10th April and 1st May.</p> <p>1062.9 The Chairman reminded Councillors that they should review their Register of Interests and update if any amendments were required.</p> <p>1062.10 The Code of Conduct was reviewed and it was resolved, no amendments were required.</p> <p>1062.11 The Clerk advised the Standing Orders needed reviewing, but due to workload she had been unable to prepare this for the meeting. The Clerk will prepare this for the June meeting.</p> | Clerk |
| 1063. | Matters arising from the previous minutes not covered elsewhere on the agenda | |

| | | |
|--------------|---|--------------------------|
| | The Clerk advised that Richard Speller (WSCC Highways) had no objection to the flag pole being erected adjacent to the Parish Council noticeboard. The Clerk will look into the costs of installation. | Clerk |
| 1064. | <p>Committee Membership and Representatives on Outside Bodies</p> <p>1064.1 The following Committees were reviewed and resolved by the Council as follows. Recreation Ground & Open Spaces Committee – DS (Chair) RC (Vice Chair), MB, KM, RL, BS, SN and representatives from Football, Cricket and Tennis Clubs. Planning Committee – MB (Chair) KM (Vice Chair), FR, PD, JA, DS, RL Finance Committee – WM (Chair) RC (Vice Chair) KM, DS Emergency Planning Committee – JA (Chair) RC (Vice Chair), FR, PD, RL, SN Traffic and Environment Committee – SN (Chair), WM (Vice Chair), FR, RC, DS, BS and residents Sarah Chapman, Roger Harris, Andrew Lambert and Paul Burr The Allotment Working Party was disbanded as the allotment site was now up and running. Legion Working Party – WM/MB/RL/DS</p> <p>1064.2 The Terms of Reference are reviewed throughout the year and no further amendments were required. Councillors should be aware of the terms of reference for the Committees they represent.</p> <p>1064.3 Representatives on Outside Bodies were reviewed and resolved by the Council as follows: SEAS – KM MSALC – WM/PD/DS SSALC – BS/DS Police Liaison – PD WS CLC – All Councillors Mid Sussex Rural Links (AiRS) – All Councillors North Mid Sussex Cluster Meetings – All Councillors and Clerk Hanson Liaison Group – All Councillors Public Rights of Way – JA St Peters School – RC Gatwick Liaison Group – All Councillors</p> | |
| 1065. | <p>Finance</p> <p>1065.1 The schedule of payments for March were circulated by the RFO, the Council resolved the schedule.</p> <p>1065.2 The Finance Committee will be reviewing the Earmarked Reserves and bringing recommendations back to the Council following their meeting on the 4th May 2017.</p> | Finance Committee |
| 1066. | <p>Environment & Traffic Committee</p> <p>1066.1 The minutes of the Traffic Committee dated the 26th January 2017 were circulated and noted.</p> <p>1066.2 FR advised she would speak to Simon Osbourne regarding progress on the delivery of the Ardingly Traffic Calming Scheme.</p> <p>1066.3 FR advised that the SID units have been delivered. A rota is being set up for the units to be moved around the village on the first weekend of each month. WM/FR will put the units up in preparation for the Walk to School week. It is encouraging new members of the community have come forward to volunteer. Padlocks will need to be purchased to lock the units to the poles, in addition to a box to store the batteries, keys, etc which will be located at the Post Office. WM will be putting together a location map and poles will be numbered so they can be easily identified. FR is arranging a training date and a risk assessment will need to be put together.</p> <p>1066.4 Ardingly Safer Streets Group. FR reported that a successful scarecrow workshop had been held and local Councillors and MP have been invited to attend the final event on the 19th May. The Safer Streets group wish to move forward with other ideas in the future as well.</p> | FR WM/FR Clerk |
| 1067. | <p>Planning Committee</p> <p>1067.1 The minutes of the meeting held on the 4th April 2017 were circulated and noted.</p> <p>1067.2 The Chair advised that the Planning Committee had worked with Sarah Chapman and Alma Howell to put together a statement in relation to the appeal (APP/D3830/W/16/114) at The Oak, Street Lane. The Planning Committee adopted the document, which will be sent to the Planning Inspectorate to object to the appeal. The Chair thanked Sarah Chapman and Alma Howell for their assistance.</p> | Clerk |
| 1068. | <p>Recreation Ground Committee</p> <p>1068.1 The Clerk advised that Sarah Chapman has started work on the planning application for the pavilion refurbishment. It was confirmed by MSDC Planning Department that the car parking area</p> | |

| | | |
|--------------|--|-------|
| | would need planning permission, as a change of use of the area. 1068.2 The Clerk reported she had submitted the grant application to MSDC for £5,000 towards the new zipwire. Councillor Gary Marsh confirmed his support for this application at the Annual Parish Meeting. | |
| 1069. | Emergency Planning Committee JA will carry out the salt bin audit this month. | JA |
| 1070. | Training, events and attendance at outside meetings 1070.1 MSALC Meeting – 5 th April 2017 – BS attended and gave a report to the Council. 1070.2 District Plan Update – 20 th April 2017 FR attended with Sarah Chapman. FR advised that Ardingly had a total current commitment/completions of housing of 50 units including windfall sites. It was noted the numbers of local residents taking the affordable housing on the new development had been low. 1070.3 South East Water Stakeholders Meeting – 5 th May 2017 – FR/DS to attend. | |
| 1071. | Ardingly Fun Run 1071.1 The Parish Council resolved to support the Ardingly Fun Run this year and assist with taking payments and any profit would be donated direct to the Air Ambulance. The Fun Run will be held on the 3 rd September on the same day as the Summer Fayre. | |
| 1072. | Highways Cluster Group 1072.1 The Clerk reported the team had made a good job of tidying up and weeding around the pavilion. | |
| 1073. | Christmas Lights 1073.1 RC advised she was looking at costings for additional lights and ways of reducing the cost and would report back at the next meeting. | RC |
| 1074. | Consultations There were no consultations. | |
| 1075. | Correspondence Email from Mr Bartlett offering a gazebo for the Council to use at the South of England Show. The Clerk thanked him for the offer and advised that the Council would contact him next year should they decide to attend the Show in 2018. Email from Beryl McNulty regarding the Fields in Trust which she advised protects land from being built on. The Council noted that the Recreation Ground was owned by the Parish Council and therefore had covenants on relating to its use and they would not be able to nominate land they did not own. Email from William Foster regarding his proposal for a development for 3 homes in Street Lane; as yet no formal application had been received. | |
| 1076. | Matters arising or for future inclusion on agenda PD noted that she would put together a draft information pack for new residents. WM advised he could put information on the website. PD noted how successful the recent fundraising activity had been for Phil Payne. Agenda Items for next meeting: Christmas Lighting Costs for SID padlocks, box and accessories Dog walkers/Dog bins 30mph/40mph Bin Stickers Update of Custodian Trustees information | PD/WM |
| 1077. | Future meeting dates Finance Meeting – 4 th May 2017 Planning Committee Meeting – 6 th June 2017 at 7.00pm Parish Council Meeting – 6 th June 2017 at 7.30pm Planning Committee Meeting – 4 th July 2017 at 7.00pm Parish Council Meeting – 4 th July 2017 at 7.30pm | |

MEETING CLOSED AT 8.50 PM