



ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany
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Minutes of the Ardingly Parish Council Meeting held on Tuesday, 6th March 2018 at 7.30pm in the Reading Room at Hapstead Hall, Ardingly

Present:

Mr. M. Brixey (Chairman)	Mr. D. Stutchbury (DS)
Mrs. P Dennis (PD)	Mr. B. Strutton (BS)
Mr. J. Horsman (JH)	Mr. J. Aloof (JA)
Mr. S. Noel (SN)	

In Attendance:

Mrs. S. Mamoany (Clerk)
Mrs. H. Schofield (RFO)

Comments from the public:

1242.	<p>Procedure Matters</p> <p>1242.1 Apologies were received from Rob Lawson, Will Meldrum, Fiona Rocks, Rowena Chalk, Councillor Andrew MacNaughton and Councillor Gary Marsh.</p> <p>1242.2 No declarations of interest were made on items on the agenda.</p> <p>1242.3 The minutes of the Parish Council meeting held on the 6th February 2018 were AGREED and signed as a true and accurate record.</p>	
1243.	<p>Matters arising from the previous minutes not covered elsewhere on the agenda</p> <p>Thanks was given to RL for putting up the office safe.</p> <p>Annual Parish Meeting – Clerk confirmed speakers were booked.</p> <p>Email addresses for Councillors – following the accounts being set up by WM it was noted that some Councillors had not yet set up their accounts. It was suggested that WM might be able to assist with this at the next meeting. The Clerk will not use the new addresses until all Councillors are set up.</p> <p>The memorial tree noted in discussions at the last meeting was being planted in April the location had been agreed with RL/DS.</p>	Councillors
1244.	<p>Committee Membership</p> <p>1244.1 Committee Membership.</p> <p>The Council resolved the following; Jonathan Aloof to join the Finance Committee, Stuart Noel to join the Hapstead Hall Management Committee and James Horsman to join the Traffic Committee.</p>	Clerk

1245.	<p>Finance</p> <p>1245.1 The schedule of payments for February 2018 totaling £5,201.26 were circulated by the RFO, the Council resolved the schedule.</p> <p>1245.2 The RFO circulated the financial report.</p> <p>1245.3 Traffic Calming Reserves. The RFO provided a break down of the Traffic Calming expenditure on the financial report. It was noted that there was an overspend of £728.27 which the Council resolved to be drawn from General Reserves. It was recommended the Traffic Committee consider Traffic Reserves at the next meeting and if they have any projects in mind for 2018/19 then they should present this to the Parish Council as any further reserves would need to be drawn from General Reserves held. It was noted that S106 money could not be claimed for the SID units as it would be a retrospective claim. However, the Committee should also consider if further equipment needed to be purchased they should consider claiming from these funds.</p> <p>1245.4 The Clerk had obtained a quote to increase the Fidelity Insurance as recommended by the internal auditor. The Council resolved to increase this by £50,000 to £200,000 which would be an additional cost of £78.40.</p>	<p>Traffic Committee</p> <p>Clerk</p>
1246.	<p>Environment & Traffic Committee</p> <p>1246.1 The minutes of the meeting held on the 23rd January 2018 were circulated and noted.</p> <p>1246.2 Traffic General Update - SN noted that a meeting will be arranged with RS to go through the complaint response received from WSCC. Then moving forwards the Council will need to know what funds are remaining from the S106 to move onto Phase 2. The position with regards to the SID's was unclear and FR/WM were not at the meeting to report on this matter. SN will contact them.</p> <p>1246.3 College Road Wild Flower Border – It was noted a resident had kindly offered to plant up the border, however they needed the ground prepared which would involve stripping off the turf. The Clerk was asked to contact Ardingly College to see if they could assist with this work.</p>	<p>SN/Clerk</p> <p>SN</p> <p>Clerk</p>
1247.	<p>Planning Committee</p> <p>1247.1 The minutes of the meeting held on the 6th February 2018 were circulated and noted.</p>	
1248.	<p>Recreation Ground Committee</p> <p>1248.1 The minutes of the meeting held on the 12th February 2018 were circulated and noted.</p> <p>1248.2 Update on pavilion. The Clerk reported that application DM/17/2579 was still awaiting determination following further information being sent to MSDC as requested.</p> <p>Application for change of use DM/18/0918 has been completed and sent to MSDC, the Clerk had received a request for further information. FR offered to speak to MSDC in relation to the change of use application as she had made the initial enquiries.</p> <p>It was noted that the pavilion had been broken into twice, nothing had been stolen but damage had occurred to the doors and windows. This had been reported to Sussex Police. The Clerk had arranged for the builder to make the necessary repairs and was asked to check on progress.</p> <p>1248.3 Playground works. The Recreation Ground committee had met on the 12th February and discussed the quotes received for replacement surface under the seesaw rocker, which currently was a matting surface. The contractors had recommended replacing with wet pour which offered a 5 year guarantee. The Recreation Ground Committee recommendation to the Council was to proceed with the quotation for the sum of £2,796, the Council resolved this recommendation. The funding would come from the Playground Refurbishment reserves.</p> <p>1248.4 Update on progress with repairs to tennis court roadway and associated costs. JA had contacted Hansons who agreed to assist with providing materials for this work. The Clerk is awaiting a second quotation for labour and will contact MSDC in relation to applying for S106 funding for the works.</p> <p>1248.5 Dog walkers survey in relation to dog bin usage. JH offered to put together a brief questionnaire to engage with the dog walking community. It would be useful to find out where dog walkers come from as this would give the Council an evidence base to approach MSDC for further funding/assistance with dog bins. It was noted two Councillors should be present when carrying out the survey with identification badges and fluorescent jackets. Byelaws were discussed, and the Clerk would send out further information in relation to this matter.</p>	<p>Clerk/FR</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>JH/Clerk</p>

	Advance notice of London 2 Brighton Charity Walk – 26-27 th May 2018.	
1258.	Matters arising or for future inclusion on agenda General Data Protection Regulations – data controller registration/data protection officer appointment Parish Council attendance at South of England Show Business Plan template draft	
1259.	Future meeting dates Planning Committee Meeting – 10 th April 2018 at 7.00pm Hapstead Hall Custodian Trustees Meeting – 10 th April 2018 at 7.30pm Parish Council Meeting – 10 th April 2018 at 7.45pm Annual Parish Meeting – 24 th April 2018 at 7.30pm	

MEETING CLOSED AT 10.00 PM