



## ARDINGLY PARISH COUNCIL

Parish Clerk: Sarah Mamoany  
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### Minutes of the Ardingly Parish Council Meeting held on Tuesday, 1<sup>st</sup> May 2018 at 7.30pm in the Reading Room at Hapstead Hall, Ardingly

**Present:**

Mr. M. Brixey (Chairman)	Mr. D. Stutchbury (DS)
Mrs. R. Chalk (RC)	Mr. J. Aloof (JA)
Mr. J. Horsman (JH)	Mrs. F. Rocks (FR)
Mr. S. Noel (SN)	Mr. W. Meldrum (WM)
Mr. R. Lawson (RL)	Mrs. P. Dennis (PD)

**In Attendance:**

Mrs. S. Mamoany (Clerk)
Mrs. H. Schofield (RFO)

#### Comments from the public:

No members of the public were present.

<b>1280.</b>	<b>Procedure Matters</b>	
	1280.1 JA proposed Mick Brixey as Chairman and was seconded by PD and this was <b>resolved</b> by the Council.	
	1280.2 Mick Brixey signed the Declaration of Acceptance of Office as Chairman.	
	1280.3 MB proposed Derek Stutchbury as Vice Chairman and was seconded by RC and this was <b>resolved</b> by the Council.	
	1280.4 Derek Stutchbury signed the Declaration of Acceptance of Office as Vice Chairman.	
	1280.5 Apologies were received from Brian Strutton.	
	1280.6 No declarations of interest were made in respect of items on the agenda.	
	1280.7 The minutes of the Parish Council meeting held on the 10 <sup>th</sup> April 2018 were agreed and the Council <b>resolved</b> they were a true and accurate record, signed by the Chairman.	
	1280.8 The Parish Council resolved the following meeting dates for 2018/19: 2018 - 5 <sup>th</sup> June, 3 <sup>rd</sup> July, no meeting to be held in August, 4 <sup>th</sup> September, 2 <sup>nd</sup> October, 6 <sup>th</sup> November, 4 <sup>th</sup> December. 2019 – 8 <sup>th</sup> January, 5 <sup>th</sup> February, 5 <sup>th</sup> March, 2 <sup>nd</sup> April, 7 <sup>th</sup> May. The Annual Parish Meeting will be held on the 30 <sup>th</sup> April due to Easter weekend being the 19 <sup>th</sup> -22 <sup>nd</sup> April 2019.	
	1280.9 Register of Interests. The Chairman reminded all Councillors that it was their responsibility to ensure that their Register of Interest forms were up to date and to inform the Clerk of any amendments.	
	1280.10 Review of Code of Conduct. The Council <b>resolved</b> the current Code of Conduct with no amendments.	
	1280.11 Standing Orders. The Council <b>resolved</b> the current Standing Orders with no amendments.	

<p><b>1281.</b></p>	<p><b>Matters arising from the previous minutes not covered elsewhere on the agenda</b></p> <p>The Clerk is in communication with the contractor regarding works at the Public Toilets and will report back at the June meeting.</p> <p>The Clerk still needs to speak to MSDC regarding S106 funding in relation to the tennis court roadway repairs.</p> <p>SN reported that the was going to speak to William Pradel in relation to websites/emails.</p> <p>Councillors will support the Scarecrow Festival by making scarecrows to include one to represent the Parish Council.</p> <p>Thanks was given to RL for attending the Waste Freighter Visit. The next visit is the 7<sup>th</sup> October and Councillors were asked to attend where possible as it was felt more helpers were needed to assist.</p> <p>The Clerk reported she invited the Police Commissioner to attend the Annual Parish Meeting, however she was already committed, it was noted that the request was at short notice. The Clerk was asked to invite her to next years Annual Parish Meeting, together with Richard Speller, WSCC Highways.</p>	<p>Clerk</p> <p>Clerk</p> <p>SN</p> <p>Councillors</p> <p>Councillors</p> <p>Clerk</p>
<p><b>1282.</b></p>	<p><b>Committee Membership and Representatives on Outside Bodies</b></p> <p>1282.1 Election of Chair, Vice Chair and Committee members, sub committees and working parties. The Council <b>resolved</b> the following memberships on Committees.</p> <p><u>Hapstead Hall Management Committee</u> Mr. R. Lawson (Chair), Mrs. R. Chalk (Vice Chair), Mr. S. Noel, Co-Opted Members: Mrs. D. Ruse, Mr. G. Ruse, Mrs. R. Hodgson, Mr. D. Walker, Mrs. S. Chapman</p> <p><u>Recreation Ground and Open Spaces Committee</u> Mr. D. Stutchbury (Chair), Mrs. R. Chalk (Vice Chair), Mr. M. Brixey, Mr. J. Horsman, Mr. R. Lawson, Mr. B. Strutton, Mr. S. Noel (inc representatives from Cricket, Football &amp; Tennis Clubs) – David Port (Cricket), Sam Cohen (Football), Roy Simmonds (Tennis)</p> <p><u>Planning Committee</u> Mr. J. Horsman (Chair), Derek Stutchbury (Vice Chair), Mrs. P. Dennis, Mrs. F. Rocks, Mr. J. Aloof, Mr. R. Lawson, Mr. M. Brixey</p> <p><u>Finance Committee</u> Mrs. R. Chalk (Chair), Mr. J. Aloof (Vice Chair), Mr. W. Meldrum, Mr. D. Stutchbury</p> <p><u>Emergency Planning Committee</u> Mr. J. Aloof, (Chair), Mrs. R. Chalk (Vice Chair), Mrs. F. Rocks, Mrs. P. Dennis, Mr. R. Lawson, Mr. S. Noel</p> <p><u>Traffic and Environment Committee</u> Mr. S. Noel (Chair), Mr. W. Meldrum (Vice Chair), Mrs, F. Rocks, Mrs. R. Chalk, Mr. B Strutton, Mr. D. Stutchbury, Mr. J. Horsman. Plus residents Sarah Chapman, Tamara Nelson, Paul Burr and Andrew Lambert. Representatives from SEAS - Iain Nicol, Ardingly College - Paddy Jackman and Hansons - Krishnan Patel.</p> <p><u>Legion Working Party</u> Mr. W. Meldrum, Mr. M. Brixey, Mr. R. Lawson &amp; Mr. D. Stutchbury</p> <p><u>Pavilion Working Party</u> Mr. D. Stutchbury, Mr. M. Brixey, Mr. J. Aloof, Mrs. F. Rocks &amp; Mrs. R. Chalk</p> <p>It was noted that it was beneficial for the roles of Chairman to moved around at least every 2 years as this brought fresh interest to the Committees and gave Councillors the opportunity to get involved with different areas.</p>	





1293.	<p><b>General Data Protection Regulations</b>  1293.1 Update on General Data Protection Regulations and data protection officer. The Clerk circulated further updates to all members from MSDC and SSLC. The Clerk is required to produce a data audit document. FR noted that following the Comms meeting at MSDC Councillors need to be aware of these regulations in regard to protecting data. It was noted that the Parish Council storage cupboard should be looked at and any information not required will need to be shredded to comply with the GDPR.</p>	Clerk
1294.	<p><b>Consultations</b>  Bus Strategy Consultation from WSCC Highways was circulated to all members – no comments were made.</p>	
1295.	<p><b>Correspondence</b></p> <p>Email from Terry Stanley MSDC following up on Operation London Bridge which was circulated to all Councillors. The Clerk will look to put a draft procedure for the Council for the next meeting. FR will speak to the Revd Crutchley.</p> <p>Thank you letter from Ken Monk for his retirement gift from the Parish Councillors.</p> <p>Email from resident thanking RL for checking their property recently when the alarm was going off.</p>	Clerk/FR
1296.	<p><b>2018-19 National Salary Award</b>  1296.1 To review new pay scales for 2018-19 in relation to model contracts. The Clerk had circulated the NJC new pay scales and the Council <b>resolved</b> the rates as both the Clerk and RFO are on model NALC contracts.</p>	
1297.	<p><b>Matters arising or for future inclusion on agenda</b></p> <p>WM advised the Village Fete will be held on 9<sup>th</sup> September and Fete organisers will also be organising the Fun Run this year.</p> <p>Operation London Bridge  Wakehurst meeting with FR/JA  Elections – budget for promoting</p>	
1298.	<p><b>Future meeting dates</b>  Planning Committee Meeting –5<sup>th</sup> June 2018 at 7.00pm  Parish Council Meeting –5<sup>th</sup> June 2018 at 7.30pm  Planning Committee Meeting – 3<sup>rd</sup> July 2018 at 7.00pm  Parish Council Meeting – 3<sup>rd</sup> July 2018 at 7.30pm</p>	

**MEETING CLOSED AT 9.45 PM**